



# Borough of Longport

## AGENDA- January 18, 2012

*In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by mailing same to the Press of Atlantic City and The Downbeach Current - November, 2011.*

1. CALL **MEETING TO ORDER**, ROLL CALL, FLAG SALUTE, ANNOUNCEMENTS
2. **APPROVAL OF MINUTES** FOR COMMISSION MEETING 1/4/2012
3. **RESOLUTIONS**

<b>R2012-08</b>	<b>RENEWING AND EXTENDING THE 2011 BEACH VENDING SEASON FOR 2012</b>
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4. **BILL PAY LIST**
5. **COMMISSIONERS REPORTS**
6. **PUBLIC COMMENT**
7. **ADJOURNMENT**

POSTED: 1-17-2012

REVISED: 1-18-2012

**Next Commission Meeting** – Feb 15th, **1:30 pm** for the Workshop Session and **2 pm** for the Regular Session.

**Senior Luncheon-** Feb 15<sup>th</sup> sponsored by Premier Properties and the DiPentino Family

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BOROUGH OF LONGPORT  
COMMISSION MEETING MINUTES  
JANUARY 18, 2012

**MEETING CALLED TO ORDER**, OPEN PUBLIC MEETING ACT NOTICE WAS ANNOUNCED.

**IN ATTENDANCE:** MAYOR NICHOLAS RUSSO, COMMISSIONER JAMES P. LEEDS, SR , COMMISSIONER DANIEL LAWLER, MUNICIPAL CLERK THOMAS HILTNER, ENGINEER RICHARD CARTER, CFO JENNA KELLY AND DEPUTY CLERK STRAWDER.

Mayor Russo asked Solicitor Agnellini to start workshop session. Mr. Agnellini stated a memo was distributed to the governing body regarding the bulkheads issues. The memo is designed to give guidance going forward as various issues are addressed in this matter. First issue to address is ownership of bulkhead. Mr. Agnellini met with the Ocean Plaza officials. Mr. Agnellini feels that the street end bulkhead provides public access to the beach and jets out into the beach. The bulkhead is clearly in the public right of way and Mr. Agnellini feels that it is the Borough responsibility to maintain, repair, replace that section. A license agreement between the Borough and Ocean Plaza officials was discussed. Mr. Agnellini suggested that the Municipal Engineer be authorized to obtain the necessary permits to repair/replace the bulkhead in question. Meanwhile, it was suggested that Public Works takes a look at the area and possible look into maintaining it.

Mayor Russo turned the proposed Atlantic County Library lease for 2012 over to Commissioner Dan Lawler for his review. The Mayor asked if the Commissioner would contact the Atlantic County Counsel to ascertain if this lease could be negotiated given what land would generally be worth in Longport being over 2100 feet. CFO Kelly stated that time is of the essence as they once stated before that the lease could not be changed since they passed their budget.

Commissioner Lawler asked if the Governing Body wanted to go with two water billings yearly. The Commissioner stated he checked the ordinances and it can be switched. The Mayor feels if the change can help people, it would be good.

Mr. Carter stated that the Town Clock should arrive around March. Mr. Carter gave a presentation on the proposed site for the Town Clock, how it would be set up, what is needed to prepare for the setting of the clock etc. The clock will be placed across the street from the Church. One tree will have to be removed and some bushes. Mr. Carter was asked to obtain estimates for incidentals needed to prepare for this clock.

With no further business to discuss in the workshop, Commissioner Lawler made motion to adjourn the workshop session and seconded by Commissioner Leeds. **Motion approved.**

**REGULAR SESSION 5PM**

FLAG SALUTE, OPEN PUBLIC MEETING ACT NOTICE ANNOUNCED, FIRE EXITS AND PUBLIC SPEAKING RULE EXPLAINED.

**MINUTES FOR COMMISSION MEETING 1.4.12** Commissioner Leeds made motion to approve the minutes and seconded by Commissioner Lawler. MOTION APPROVED

**RESOLUTIONS**

**R2012-08** – RENEWING AND EXTENDING THE 2011 BEACH VENDING SEASON FOR 2012

WHEREAS, the Borough of Longport reserved the option to renew the 2011 beach vending licenses for the 2012 season under the same terms and conditions subject to a 4% increase in the license fee, provided the license fee is paid within one week following the Borough's notice of extension; and

WHEREAS, the Borough of Longport reserved the right to increase the product prices and desires to amend the schedule of products and prices as shown on the attached amended schedule;

WHEREAS, the 2011 beach vending license was purchased for the sum of **\$25, 100** by Paul VandeRijn; and

WHEREAS, the Borough of Longport desires to renew and extend the beach vending licenses and schedule of products and prices aforesaid.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that the 2011 beach vending license held by Paul VandeRijn is hereby renewed and extended for the 2012 vending season, provided that the renewal and extension fee of **\$26, 104** (includes the 4% increase) is paid to the Borough of Longport within one week following notice of license renewal and extension given to the Licensee; and

BE IT FURTHER RESOLVED, that the issuance of the vendor license for the 2012 season is subject to the terms and conditions of the bidding documents; and

BE IT FURTHER RESOLVED, that the attached schedule of products and prices is adopted for the 2012 season and following seasons; and

BE IT FURTHER RESOLVED that all resolutions inconsistent with the provisions hereof are hereby repealed, and this resolution shall be effective immediately.

Mayor Russo stated that the Borough will entertain having a closed sealed bid for the 2013 Beach vending season. Mayor Russo made motion to approve R2012-08 and seconded by Commissioner Lawler.  
APPROVED

#### **BILL PAY LIST AND FINANCIAL REPORT SUMMARY**

Commissioner Lawler read the Financial Report into record and asked if anyone had any questions or concerns regarding the Bill Pay List. Commissioner Leeds asked about the "added & omitted taxes 2011" entry of \$11,496.86 and he was told that it is money owed to Atlantic County.

With no questions or concerns from the public, Commissioner Lawler made motion to approve and seconded by Commissioner Leeds.

#### **COMMISSIONERS' REPORTS**

Mayor Russo gave a report about shared services. The possibility of consolidating courts was investigated. It is required to have a court clerk and an assistant court clerk. It was determined that the Longport court has the same costs as the Ventnor court. There would be a substantial savings in sharing administrative personnel and security. More research to follow....

The Mayor also reported that the possibility of sharing police dispatch service is being looked into. Longport would be willing to give \$170,000 for Ventnor to take over dispatch. Issues such as prisoner watch and walk-in PD patrons still have to be discussed.

TOWN CLOCK- (same as in workshop)

NEW POLICE OFFICER will be hired tomorrow (1/19/12) to replace retired Sgt. Steve Cianci. PD requested two police officers, but the Mayor feels one will suffice for now.

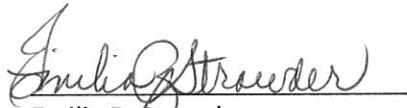
COMMISSIONER LEEDS AND LAWLER had nothing to add other than what was said at the workshop session.

#### **PUBLIC COMMENT**

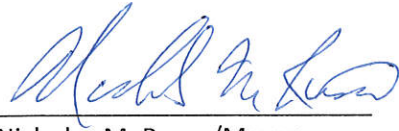
Marc Silver, 121 S 13<sup>th</sup> Ave, stated he wrote an email expressing a concern about the dangerous fence which already "exploded" once before leaving shards of glass everywhere. Mr. Silver began to ask Mr. Funk (sitting in the audience) questions regarding the fence and was advised by the Mayor to address the Governing body during the meeting. Mr. Agnellini stated that Bruce Funk is a Zoning official and Mr. Silver's concerns should be addressed to Jim Agnesino. Mr. Carter stated that the matter should be deferred to the Planning Board.

WITH NO FURTHER COMMENTS OR CONCERNS FROM THE PUBLIC,  
COMMISSIONER LAWLER MADE MOTION TO ADJOURN THE REGULAR  
MEETING WHICH THE MOTION WAS SECONDED BY COMMISSIONER  
LEEDS. MOTION APPROVED.

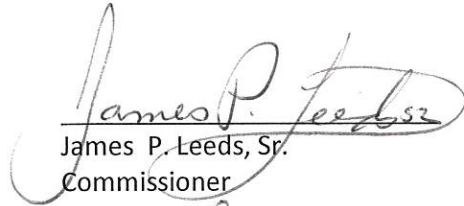
MEETING ADJOURNED AT 5:30 PM



Emilia R. Strawder  
Deputy Clerk



Nicholas M. Russo/Mayor



James P. Leeds, Sr.  
Commissioner



Daniel Lawler  
Commissioner

/18/12  
:57:10

Borough of Longport  
Bill List By P.O. Number

Page No: 1

3. Type: All  
Range: First to Last  
Format: Condensed

Open: N Rcvd: Y Paid: N  
Held: Y Aprv: N Void: N  
Bid: Y State: Y Other: Y

#	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
019724	01/17/12	10759	QC LABORATORIES	BACTERIOLOGICAL TESTING	Open	219.00	0.00
019877	01/17/12	19362	ATL. CO. FIREFIGHTERS ASSOC	ICS 400 FD CLASS - STINSON	Open	35.00	0.00
019885	01/17/12	10725	LEE'S EMERGENCY EQUIPMENT INC	LIGHTS BULBS FOR FIRE DEPT	Open	25.00	0.00
019886	01/17/12	10836	ATLANTIC CO FIRE PREV. ASSOC	ANNUAL DUES	Open	25.00	0.00
020014	01/18/12	10583	COLMAR HOME CENTER	MISC HARDWARE SUPPLIES	Open	115.17	0.00
020037	01/17/12	18832	ONE CALL CONCEPTS, INC	ONE CALL MESSAGES	Open	15.68	0.00
020337	01/17/12	00240	ATL CO JIF	1ST QTR JIF ASSESSMENT	Open	58,874.00	0.00
020338	01/17/12	18109	TREAS.STATE OF NJ/NJ DCA	STATE TRAINING FEES - 4TH QTR	Open	2,443.00	0.00
020339	01/18/12	10817	THE PRESS	PUBLIC NOTICE - PLANNING BD	Open	49.14	0.00
020517	01/18/12	00173	NJ STATE ASSOC POLICE CHIEFS	MEMBERSHIP DUES	Open	465.00	0.00
020526	01/17/12	18091	SYSTEMS FOR YOU , INC	ONSITE COMPUTER SERVICE	Open	90.00	0.00
020530	01/17/12	18525	TACTICAL PUBLIC SAFETY,LLC	PORTABLE RADIO REPAIR - PD	Open	152.50	0.00
020648	12/21/11	00294	WEINSTEIN SUPPLY	FITTINGS & COPPER FITTINGS	Open	365.50	0.00
020724	01/17/12	00148	SOUTH JERSEY WELDING	CYLINDER RENTS - FD	Open	35.22	0.00
020725	01/17/12	00148	SOUTH JERSEY WELDING	CYLINDER RENTS - PW	Open	44.01	0.00
020767	12/30/11	00102	ATLANTIC COUNTY UTILITIES AUTH	RECYLING COLLECTION - DEC	Open	2,863.91	0.00
020768	12/30/11	00102	ATLANTIC COUNTY UTILITIES AUTH	TRASH COLLECTION - DEC	Open	4,045.75	0.00
020769	12/30/11	00102	ATLANTIC COUNTY UTILITIES AUTH	TIP FEES FOR WASTE DISPOSAL	Open	1,493.45	0.00
020846	01/17/12	00590	NJ LEAGUE OF MUNICIPALITIES	MEMBERSHIP DUES 2012	Open	227.00	0.00
020887	01/18/12	01147	WESTERN TERMITE & PEST CONTROL	PEST CONTROL SERVICES	Open	248.00	0.00
020904	01/18/12	00290	A.W.T. FIRE EQUIPMENT CO	FIRE EXTINGUISHER INSPECTIONS	Open	585.00	0.00
020905	01/18/12	00290	A.W.T. FIRE EQUIPMENT CO	FIRE EXTINGUISHER INSPECTIONS	Open	220.00	0.00
020906	01/17/12	18645	GARAGE EQUIP SALES & SERVICE	SERVICE PW WASTE OIL HEATER	Open	307.90	0.00
020969	01/17/12	00557	NJ CONFERENCE MAYORS	MEMBERSHIP DUES 2012	Open	295.00	0.00
020972	01/18/12	10817	THE PRESS	PUBLIC NOTICE	Open	17.10	0.00
021052	12/30/11	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	369.14	0.00
021053	12/30/11	18502	DELUXE	CURRENT/UTILITY FUND CHECKS	Open	347.00	0.00
021102	01/17/12	01107	STANDARD INSURANCE COMPANY	DENTAL INSURANCE - JANUARY	Open	2,834.92	0.00
021103	01/17/12	10665	SAM'S CLUB	ANNUAL SERVICE FEE	Open	50.00	0.00
021104	01/17/12	10641	VERIZON	MONTHLY TELEPHONE SERVICE	Open	187.54	0.00
021105	01/17/12	01356	CATAMARAN MEDIA CO., LLC	WATER METER TOWER AD	Open	108.00	0.00
021106	01/17/12	18225	ATLANTIC CO TREASURER	ADDED & OMITTED TAXES 2011	Open	11,496.86	0.00
021107	01/17/12	10544	SCHWAAB INC	PRE INKED STAMPS	Open	139.21	0.00
021108	01/18/12	10600	TREAS.STATE OF N.J.	ANNUAL PHYSICAL CONNECTION FEE	Open	200.00	0.00
0021109	01/18/12	00952	FEDERAL EXPRESS	SHIPPING FEES	Open	35.11	0.00
0021110	01/18/12	01427	MOSSMAN BUSINESS MACHINES	COPIERS ON MX2601 COPIER	Open	39.20	0.00
0021111	01/18/12	00845	MCMANIMON & SCOTLAND	PROFESSIONAL SERVICES	Open	1,851.95	0.00
0021112	01/18/12	10654	POLLARD WATER.COM	CHLORINE	Open	105.18	0.00
0021113	01/18/12	18472	PETROLEUM TRADERS CORPORATION	FUEL	Open	1,577.77	0.00
0021114	01/18/12	18781	ATLANTIC TOMORROWS OFFICE	COPIES ON CLERK/PD COPIERS	Open	133.64	0.00
0021115	01/18/12	18459	CITY OF MARGATE	SHARED SERVICE - MECHANIC	Open	605.00	0.00
0021116	01/18/12	00120	SOUTH JERSEY GAS COMPANY	NATURAL GAS SERVICE	Open	2,365.03	0.00
0021117	01/18/12	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY - GENERAL	Open	10,123.04	0.00
0021118	01/18/12	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY - STREET LIGHTS	Open	5,131.51	0.00
1-00116	08/08/11	18923	BECKETT ENTERPRISES	STRUCTURAL/PAINTING-WATR TOWER	Open	58,138.50	0.00
1-00132	10/19/11	18815	RICHARD CARTER	SUBCONTRACT W/ LOTHAR HAPKE	Open	12,350.00	0.00
1-00144	12/23/11	18938	COMPUTER TECH SOLUTIONS	RELOCATE INDV FILES TO SERVER	Open	2,750.00	0.00
1-00146	12/30/11	00158	POMONA HEATING & COOLING LLC	FUEL OIL	Open	641.65	0.00
1-00147	12/30/11	01438	GRAINGER, INC	STORE CABINET FOR FLAMMABLES	Open	973.00	0.00
2-00002	01/17/12	18485	OTIS ELEVATOR	ELEVATOR MAINTENANCE JAN-DEC	Open	180.00	0.00

01/18/12  
15:57:10

Borough of Longport  
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
-00003	01/17/12	18910	WELLS FARGO FINANCIAL LEASING	COPIER LEASE - BUILDING DEPT	Open	161.17	0.00	
--00004	01/17/12	18373	COMCAST CABLE	INTERNET/TV - PUBLIC WORKS	Open	92.77	0.00	
12-00005	01/17/12	18814	PACIFICO AGNELINI	PROFESSIONAL SERVICES - LEGAL	Open	2,083.33	0.00	
12-00006	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - POLICE DPET	Open	110.00	0.00	
12-00007	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - CLERK'S OFFICE	Open	142.84	0.00	
12-00008	01/17/12	18815	RICHARD CARTER	ENGINEERING SERVICES JAN-MARCH	Open	6,000.00	0.00	
12-00009	01/17/12	10791	ANIMAL CONTROL OF SOUTH JERSEY	ANIMAL CONTROL SERVICES	Open	450.00	0.00	
12-00010	01/17/12	18373	COMCAST CABLE	INTERNET SERVICES - FIRE DEPT	Open	67.03	0.00	
12-00011	01/17/12	18373	COMCAST CABLE	INTERNET SERVICE - POLICE DEPT	Open	117.13	0.00	
12-00012	01/17/12	10576	VERIZON WIRELESS	MOBILE DATA TERMINALS - PD	Open	192.06	0.00	
12-00013	01/17/12	10576	VERIZON WIRELESS	MOBILE PHONE - UTILITY DEPT	Open	56.76	0.00	
12-00014	01/17/12	18869	HORIZON EYE CARE	VISION CARE FOR BORO EMPLOYEES	Open	268.25	0.00	
12-00015	01/18/12	10576	VERIZON WIRELESS	MOBILE PHONE CHARGES - PD	Open	40.03	0.00	
12-00016	01/18/12	10576	VERIZON WIRELESS	WIRELESS AIRCARD - OEM	Open	40.01	0.00	
12-00017	01/18/12	10576	VERIZON WIRELESS	WIRELESS AIRCARDS - TAX ASSESS	Open	40.01	0.00	
12-00018	01/18/12	00143	VITAL SERVICES GROUP	TAX ASSESSMENT SOFTWARE	Open	250.00	0.00	
Total Purchase Orders:		66	Total P.O. Line Items:	85	Total List Amount:	196,100.97	Total Void Amount:	0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
JRRENT FUND	1-01	16,721.26	0.00	16,721.26	0.00
Utility Department	1-09	708.18	0.00	708.18	0.00
Year Total:		17,429.44	0.00	17,429.44	0.00
JRRENT FUND	2-01	105,170.90	0.00	105,170.90	0.00
Utility Department	2-09	787.18	0.00	787.18	0.00
Year Total:		105,958.08	0.00	105,958.08	0.00
CAPITAL FUND	C-04	625.97	0.00	625.97	0.00
WATER AND SEWER CAPITAL	C-08	71,114.48	0.00	71,114.48	0.00
Year Total:		71,740.45	0.00	71,740.45	0.00
GRANT FUND	G-02	973.00	0.00	973.00	0.00
Total of All Funds:		196,100.97	0.00	196,100.97	0.00

Additional Wire Transfers/ Manual Checks:

CURRENT FUND:  
State Health Benefit Payment \$39,570.13

UTILITY FUND:

UNEMPLOYMENT FUND:

RECREATION FUND: Mary Sue Lovett (Luncheon) \$34.97

ANIMAL CONTROL FUND:

TOTAL FOR ALL FUNDS.....\$235,706.07



Longport Borough Financial Report  
 Current and Utility Fund-Summary Only

December-11

*(Misc. revenues and manual checks may not be included. Figures may not have been reconciled to bank or financial reports as of the reading date of this report. The previous monthly bank statements are reconciled and on file in the Finance Office)*

Current Fund		
Beginning Balance	11/30/2011	\$1,511,511.67
Revenues		
Taxes		362,336.81
Fees and Permits		150.00
Construction Fees		13,925.00
Beach Fees		2,536.00
Municipal Court		7,376.25
Interest on Investments		364.84
Miscellaneous		7,803.30
Energy Receipts		6,059.95
Surplus Recognized		450,000.00
Surplus Recognized W & S		262,000.00
Uniform Fire Safety Act		490.75
Tax Sale Premium/Cost of Sale		140,192.99
Ice Cream Vendor		0.00
JIF Insurance Refund		16,672.00
Total Revenues	12/31/2011	\$1,269,907.89
Disbursements		
Checks/payroll/debt/ due to capital/grants		\$471,148.91
Non-cash Surplus		380,000.00
Total Disbursements	12/31/2011	\$851,148.91
Ending Balance	12/31/2011	\$1,930,270.65

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Utility Fund		
Beginning Balance	11/30/2011	\$1,274,853.09
Revenues		
Water/Sewer Rents		\$3,851.90
Interest		242.79
Miscellaneous		1,590.00
Surplus recognized (non-cash)		75,750.00
Note Proceeds		0.00
Total Revenues	12/31/2011	\$81,434.69
Disbursements		
Checks/Payroll/Debt		\$539,255.23
Non Cash Surplus		
Total Disbursements	12/31/2011	\$539,255.23
Ending Balance	12/31/2011	\$817,032.55

