

BOROUGH OF LONGPORT

Commission Meeting Agenda

AUGUST 8, 2012

4:30 pm Workshop / 5pm Public Meeting

THE DOWNBEACH CURRENT and the PRESS OF ATLANTIC CITY were notified this meeting and copy of same was posted in Borough Hall.

- 1) WORKSHOP SESSION
- 2) CALL TO ORDER (PUBLIC SESSION)
- 3) FLAG SALUTE
- 4) ROLL CALL
- 5) EMERGENCY ANNOUNCEMENTS/PUBLIC SPEAKING 5 MINUTE RULE
- 6) MINUTES OF MEETING FOR July 31st
- 7) **ORDINANCES** (2ND READING/PUBLIC COMMENT)
 - O2012-10 AMENDING CHAPTER 161 – VEHICLES AND TRAFFIC AS IT PERTAINS TO STOP SIGNS
 - O2012-11 AMENDING O2012-01 SALARIES 2012
- 8) **RESOLUTIONS**
 - R2012-69 AUTHORIZING TO CONVENE INTO EXECUTIVE SESSION
- 9) **BILL PAY LIST & FINANCIAL REPORT SUMMARY**
- 10) **COMMISSIONER'S REPORTS**
- 11) PUBLIC COMMENT

In order for the Governing Body to conduct the business of the Borough of Longport in the most productive manner possible, public comment on specific agenda items, questions or comments at the end of regular meetings will be limited to five (5) minutes per person. If you wish to address the Governing Body, please step up to the microphone at the appropriate time, and state your name and address.

- 12) ADJOURNMENT



BOROUGH OF LONGPORT
COMMISSION MEETING MINUTES
AUGUST 8, 2012

WORKSHOP @ 4:30 PM

The workshop session was called to order by Acting Clerk Strawder. The Sunshine Notice "The Downbeach Current and the Press of Atlantic City were notified of this meeting and same posted on the bulletin board in Borough Hall" was announced.

Roll Call: Mayor Russo, Commissioner s Leeds and Lawler were in attendance. Also in attendance were Solicitor Pat Agnellini and CFO Jenna Kelly.

Commissioner Leeds asked about the license agreement with Ocean Plaza. Mr. Agnellini replied that it had been completed and sent to them. Commissioner Leeds then asked about items list for a bond and Mr. Carter stated there is close to 13 million dollars worth of bondable items that is needed. Ms. Kelly stated there is an upgrade for police radios that is needed prior to Jan. 2013. The Mayor asked if Mr. Carter would explain the philosophy of the drainage on 34th Ave. Mr. Carter will prepare more information for the next meeting (August 25th). Mr. Leeds stated a packet will be put together for review.

Commissioner Leeds would like to discuss parking. The Mayor instructed the Clerk to get a list of residents who live on the affected streets (Colgate, Evergreen) and the Mayor will draft a letter stating that he is aware of the petition approx. three years ago that was anti-one side parking. He will ask that the residents review the letter from the Deputy Fire Chief along with photos that will show how difficult it is for emergency apparatus to navigate through those streets (Woodcrest, Colgate, Evergreen).

Mr. Leeds inquired if it was ok for items that were approved for disposal at the last meeting, be placed in the Goodwill disposal box in Margate.

Acting Clerk Strawder stated a correction on the agenda for the meeting "Financial Report Summary" should be deleted as it was an error.

Mr. Carter stated he distributed a memo to the Governing Body approx. a month and a half ago a resident's request to improve a street end at 28th Ave. at his request. All improvements, i.e. landscaping, improve it, working on the bulkhead, will be at the resident's expense. Mr. Agnellini stated it is in the area of Ocean Plaza moving beach access steps from the north side to the south side. Mr. Agnellini will follow-up.

With no further business to discuss, Commissioner Lawler made motion to adjourn and seconded by Commissioner Leeds. **WORKSHOP ADJOURNED @ 4:43 PM**

REGULAR SESSION @ 5 PM

Meeting was called to order and flag salute conducted. Roll call was taken (same as workshop) and the Mayor announced fire exits.

Minutes for July 31st meeting- Commissioner Leeds made motion to approve the minutes of the July 31st meeting. Motion was seconded by Commissioner Lawler. ALL AYES- MINUTES APPROVED.

ORDINANCES- 2ND READING

O2012-10 AMENDING CHAPTER 161-VEHICLES AND TRAFFIC AS IT PERTAINS TO STOP SIGNS
BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:

SECTION 1: The following stop intersection in **Chapter 161-17. Schedule 5. Stop Intersections** is revised to read as follows:

Intersection	Location of Signs
24 th Avenue and Oberon Avenue	Stop signs on 24 th Avenue (Northbound and Southbound) and on Oberon Avenue (Westbound))

SECTION II: All other Ordinances or parts of Ordinances which are inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies, are hereby repealed. Should any section, subsection, clause, or portion of this Ordinance be adjudged by a Court of competent jurisdiction as invalid, such judgment shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION III: This Ordinance shall take effect immediately upon passage and publication as required by Law.

SECTION IV: The Certification from the Municipal Engineer is attached hereto.

With no comments or questions from the public, Mayor Russo made motion to approve O2012-10 and seconded by Commissioner Leeds.

ROLL CALL: Mayor Russo-YES, Commissioner Leeds-YES, Commissioner Lawler-YES

O2012-11 AMENDING O2012-1 SALARIES 2012

This ordinance is needed to change the title, "Clerk Typist" to "Administrative Assistant" and salary to reflect the change.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF LONGPORT that:

Section 1: The within described salaries, wages and compensation paid to the following officials, officers and employees shall be computed from July 1, 2012.

DEPARTMENT OF PUBLIC WORKS

CURRENTLY READS-

Clerk/Typist	\$10.00 – 19.00
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AMENDED TO READ AS OF JULY 1, 2012

Administrative Assistant	\$20,800 to \$39,520
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Section 2: All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

With no comments or questions from the public, Commissioner Leeds made motion to approve O2012-11 and Commissioner Lawler seconded the motion.

ROLL CALL: Mayor Russo-YES, Commissioner Leeds-YES, Commissioner Lawler-YES

RESOLUTIONS

R2012-69 AUTHORIZING THE GOVERNING BODY TO CONVENE INTO AN EXECUTIVE SESSION

Mayor Russo stated that the "closed session" is needed because it involves a topic that, by law, cannot be discussed in a public session.

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into a Closed Session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Longport has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of Longport will go into closed session for the following reasons as outlined in N.J.S.A.10:4-12:

(7) ANY PENDING OR ANTICIPATED LITIGATION OR CONTRACT NEGOTIATION WHICH THE PUBLIC BODY IS, OR MAY BECOME A PARTY. ANY MATTER FALLING WITHIN THE ATTORNEY-CLIENT PRIVILEGE, TO THE EXTENT THAT CONFIDENTIALITY IS REQUIRED IN ORDER FOR THE ATTORNEY TO EXERCISE HIS ETHICAL DUTIES AS A LAWYER.

BE IT FURTHER RESOLVED that the discussion conducted in this session be disclosed at such time as the need for confidentiality is no longer needed.

All resolutions or parts of resolutions inconstant herewith are hereby repealed and this resolution shall take effect immediately.

Mayor Russo made motion to approve R2012-69 and seconded by Commissioner Leeds.
MOTION APPROVED.

(CLOSED SESSION 5:04 TO 5:29 PM)

The meeting reconvened @ 5:29 pm. Mr. Agnellini stated that the matter discussed was regarding the contractor for the water tower that is currently in default with the terms of the contract. It was recommended that the Solicitor, Bond Company and the contractor meet tomorrow and indicate that we are going to exercise our remedy under the contract to cease work and have the surety come in and complete. The containment system is a problem. The Mayor agreed and stated that the residents have been patient with the ongoing work.

BILL PAY LIST – With no questions from the public, Commissioner Lawler made motion to approve the bill pay llist. The motion was seconded by Mayor Russo. ALL AYES

COMMISSIONER REPORTS

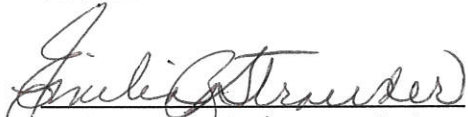
Commissioner Leeds and Lawler had nothing to add other than what was said during the workshop session.

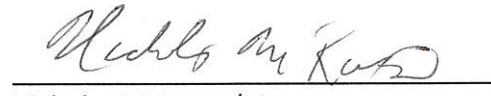
Mayor Russo mentioned that letters will be going out to residents on Colgate and Evergreen showing concerns about the safe passage of emergency vehicles on those streets caused by two sided parking.


PUBLIC COMMENT

Murray Bevitz, 15 S Colgate, would like to see one side parking on Colgate Ave. ACUA trucks have a difficult time getting through to pick up the trash. Commissioner Lawler read into record a letter from Deputy Fire Chief Bruce Funk. (see attached)

With no further comments or business to discuss, Commissioner Lawler made motion to adjourn the regular session. Motion was seconded by Commissioner Leeds. ALL AYES- MEETING ADJOURNED @ 5:35 PM


Emilia R. Strawder/Deputy Clerk


Nicholas M. Russo/Mayor


James P. Leeds, Sr/Commissioner


Daniel Lawler/ Commissioner

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00020019	08/06/12	10583	COLMAR HOME CENTER	MISC HARDWARE SUPPLIES	Open	229.28	0.00
00020046	08/06/12	18832	ONE CALL CONCEPTS, INC	ONE CALL MESSAGES	Open	28.32	0.00
00020478	08/06/12	00740	THIS AND THAT	UNIFORMS SHAUD/PARRATT	Open	244.00	0.00
00020576	08/06/12	00278	J C MILLER COMPANY	MOTOR VEHICLE PARTS	Open	287.15	0.00
00020739	08/08/12	00148	SOUTH JERSEY WELDING	CYLINDER RENTS - FD	Open	17.61	0.00
00020740	08/08/12	00148	SOUTH JERSEY WELDING	CYLINDER RENTS - PW	Open	44.01	0.00
00020894	08/06/12	01147	WESTERN TERMITE & PEST CONTROL	PEST CONTROL SERVICES	Open	248.00	0.00
00020943	08/06/12	01034	CLEGG'S GARAGE	REPAIRS TO SWEEPER	Open	5,867.49	0.00
00021235	08/06/12	18704	SOMERS POINT BODY SHOP, INC	REPAIR BUMPER CAR #33	Open	1,020.91	0.00
00021267	08/03/12	18525	TACTICAL PUBLIC SAFETY,LLC	SERVICE CONTRACT ZENITH CONSOL	Open	2,005.92	0.00
00021405	08/06/12	18841	EMERGENCY PRODUCTS, INC.	REPAIRS TO L-34 & ENGINE 31	Open	342.99	0.00
00021406	08/06/12	00130	LANDSMAN UNIFORMS INC	NAVY DRESS COAT - FD	Open	238.50	0.00
00021565	08/06/12	10817	THE PRESS	PUBLIC NOTICES - PLANNING BD	Open	35.95	0.00
00021610	08/06/12	10817	THE PRESS	PUBLIC NOTICES	Open	46.74	0.00
00021631	08/06/12	18385	SPORT SUPPLY GROUP	TENNIS COURT EQUIPMENT	Open	110.54	0.00
00021632	08/06/12	00400	DELTRONICS CORPORATION	REPAIRS TO WELL #1 CONTROLS	Open	210.28	0.00
00021644	08/06/12	18525	TACTICAL PUBLIC SAFETY,LLC	PW RADIO REPAIR	Open	86.00	0.00
00021646	08/06/12	18062	GARDEN STATE HWY PROD	STREET SIGNS	Open	60.00	0.00
00021665	08/06/12	10531	C & D SALES	UNIFORMS - JACKETS - ROOKIES	Open	438.00	0.00
00021723	08/08/12	18877	JEFCO EQUIPMENT SUPPLIES	DOGIPOT BAGS	Open	165.68	0.00
00021724	08/08/12	18082	UNITED REFRIGERATION	FAN BLADE - EXHAUST FAN W/S	Open	9.38	0.00
00021725	08/06/12	18823	TOMASELLO AUTO REPAIR	MOUNT & BALANCE TIRES	Open	34.00	0.00
00021726	08/06/12	00138	GOODYEAR AUTO SERVICE CENTER	TIRE FOR BUCKET TRUCK	Open	233.12	0.00
00021728	08/08/12	00400	DELTRONICS CORPORATION	MAINTENANCE ON SEWER PUMP-14TH	Open	2,698.92	0.00
00021729	08/08/12	01410	SOLTZ PAINT INC	PAINT FOR 11TH AVE WALL/GRDRAL	Open	145.32	0.00
00021730	08/08/12	01403	GALLOWAY NURSERY	FLOWERS/GRASS - 11TH AVE	Open	171.76	0.00
00021740	08/06/12	00143	VITAL SERVICES GROUP	SUMBIT TAX TAPE TO EDMUNDS	Open	100.00	0.00
00021742	08/03/12	18459	CITY OF MARGATE	SHARED SERVICE MECHANIC	Open	1,127.50	0.00
00021756	08/03/12	00696	SOUTH JERSEY OVERHEAD DOOR CO	REPAIR FIREHOUSE DOOR	Open	231.00	0.00
00021758	08/03/12	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	171.36	0.00
00021759	08/03/12	18920	PENN JERSEY PAPER CO.	JANITORIAL SUPPLIES	Open	185.85	0.00
00021760	08/03/12	10535	EMR CORPORATION	HVAC REPAIRS	Open	1,126.28	0.00
00021801	08/06/12	18670	WATCHUNG SPRING WATER CO, INC.	WATER BOTTLES	Open	51.89	0.00
00021802	08/06/12	10724	GILES AND RANSOME	CAT LOADER SERVICE	Open	1,730.42	0.00
00021803	08/06/12	10641	VERIZON	MONTHLY TELEPHONE SERVICE	Open	189.40	0.00
00021804	08/06/12	18614	MAGELLAN HILL TECHNOLOGIES	MONTHLY TELEPHONE SERVICE	Open	1,848.99	0.00
00021805	08/06/12	01175	PORT SUPPLY	BEACH PATROL EQUIPMENT	Open	120.27	0.00
00021807	08/08/12	00167	LAWMEN SUPPLY CO.	SHIPPING ON INVOICE	Open	9.93	0.00
00021808	08/08/12	18804	UNIFIRST CORPORATION	PUBLIC WORKS UNIFORM EXPENSE	Open	192.63	0.00
00021809	08/08/12	18472	PETROLEUM TRADERS CORPORATION	FUEL	Open	3,391.21	0.00
00021810	08/08/12	18942	EASTERN AUTOPARTS WAREHOUSE	MOTOR VEHICLE PARTS	Open	52.25	0.00
11-00132	10/19/11	18815	RICHARD CARTER	SUBCONTRACT W/ LOTHAR HAPKE	Open	2,000.00	0.00
12-00004	01/17/12	18373	COMCAST CABLE	INTERNET/TV - PUBLIC WORKS	Open	92.77	0.00
12-00005	01/17/12	18814	PACIFICO AGNELLINE	PROFESSIONAL SERVICES - LEGAL	Open	2,083.33	0.00
12-00006	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - POLICE DEPT	Open	110.00	0.00
12-00007	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - CLERK'S OFFICE	Open	142.84	0.00
12-00009	01/17/12	10791	ANIMAL CONTROL OF SOUTH JERSEY	ANIMAL CONTROL SERVICES	Open	450.00	0.00
12-00014	01/17/12	18869	HORIZON EYE CARE	VISION CARE FOR BORO EMPLOYEES	Open	231.25	0.00
12-00051	05/23/12	18815	RICHARD CARTER	ENGINEERING SERVICES MAY-DEC	Open	6,000.00	0.00
12-00064	07/27/12	18335	ACTION JANITORIAL, INC	JANITORIAL SERVICES JULY-DEC	Open	1,239.00	0.00

August 8, 2012
02:19 PM

Borough of Longport
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
12-00067	08/02/12	18815 RICHARD CARTER	SUBCONTRACT W/ LOTHAR HAPKE	Open	3,250.00	0.00		
Total Purchase Orders:		52	Total P.O. Line Items:	67	Total List Amount:	41,148.04	Total Void Amount:	0.00

August 8, 2012
02:19 PM

Borough of Longport
Bill List By P.O. Number

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND	2-01	32,592.83	0.00	32,592.83	0.00
Utility Department	2-09	3,139.53	0.00	3,139.53	0.00
Year Total:		35,732.36	0.00	35,732.36	0.00
WATER AND SEWER CAPITAL	C-08	5,250.00	0.00	5,250.00	0.00
GRANT FUND	G-02	165.68	0.00	165.68	0.00
Total of All Funds:		41,148.04	0.00	41,148.04	0.00

Additional Wire Transfers/ Manual Checks:

CURRENT FUND:

NJEIT Loan 99	\$141,547.49
NJEIT Loan 97	\$83,273.92

UTILITY FUND:

UNEMPLOYMENT FUND:

RECREATION FUND:

ANIMAL CONTROL FUND:

TOTAL FOR ALL FUNDS.....\$265,969.45

