

BOROUGH OF LONGPORT

Commission Meeting Agenda

Sept 19, 2012

1:30 pm Workshop / 2 pm Public Meeting

THE DOWNBEACH CURRENT and the PRESS OF ATLANTIC CITY were notified this meeting and copy of same was posted in Borough Hall. Both newspapers were notified of the change in time on 9/4/12 and time change was posted on the bulletin board in Borough Hall and on Channel 2.

- 1) WORKSHOP SESSION – 1:30 P.M.
- 2) **CALL TO ORDER (PUBLIC SESSION) 2:00 P.M.**
- 3) **FLAG SALUTE & ROLL CALL**
- 4) **EMERGENCY ANNOUNCEMENTS/PUBLIC SPEAKING 5 MINUTE RULE**
- 5) **APPROVAL OF MINUTES** – 8/8 CLOSED SESSION & 8/25 PUBLIC MEETING
- 6) **ORDINANCES**
O2012-12 AMENDING SALARY ORDINANCE 2012-01 (Introduction)
(Publication 2012-09-25 - Second Reading and Public Hearing 2012 10-17 Meeting)
- 7) **RESOLUTIONS**
Resolution 2012-108 Support Margate-Longport Municipal Alliance Grant
- 8) **BILL PAY LIST AND RECEIPT OF FINANCIAL REPORTS (2012 06-30 AND 2012 07-31)**
- 9) **COMMISSIONER'S REPORTS**
- 10) **PUBLIC COMMENT**
In order for the Governing Body to conduct the business of the Borough of Longport in the most productive manner possible, public comment on specific agenda items, questions or comments at the end of regular meetings will be limited to five (5) minutes per person. If you wish to address the Governing Body, please step up to the microphone at the appropriate time, and state your name and address.
- 11) **ADJOURNMENT**

Posted: 2012 09-18

ANNOUNCEMENTS

- **COMMISSION MEETING- Oct 17th 4:30/Workshop & 5 pm/ Public session**
- **SENIOR LUNCHEON- Oct. 17th @ noon sponsored by the Longport Fire Dept.**



BOROUGH OF LONGPORT
COMMISSION MEETING
MINUTES 9.19.2012 @ 1:30 pm

WORKSHOP SESSION

Deputy Clerk Richard Carter sitting in absence of Acting Clerk Strawder's absence. In attendance: Mayor Russo, Commissioners Leeds and Lawler, CFO Jenna Kelly.

Sunshine notice announced.

Mayor Russo stated that he was advised by Deputy Emergency Mgt. Coordinator has indicated that approval has been received for three of six items regarding the storm of June 30th. One item is for \$34,000 for building repairs. Commissioner Leeds will get estimates. Mayor Russo spoke to Commissioner Lawler regarding a stipend for the Deputy Coordinator and would be interested in instituting one for next year. The Mayor also suggested that the Borough purchase barricades. Barricades were needed during the fire at the Church of the Redeemer and the County could not provide them for 36 hours.

Commissioners Leeds and Lawler had nothing to discuss.

Mr. Carter asked about the bond issue. The water tower-discussion with the contractor that Mr. Carter and Mr. Agnellini have been involved in. Matter to be brought up during the Commissioner's Reports. Capital Improvement bond needs to move forward. Many projects have been discussed and looking at a \$2.1 million dollar bond.

Commissioner Lawler made motion to adjourn the workshop session and seconded by Commissioner Leeds. MEETING ADJOURNED.

REGULAR SESSION @ 2 PM

Sunshine notice was repeated.

Flag salute conducted. Roll call: Mayor Russo, Commissioner Leeds, Commissioner Lawler in attendance.

Emergency announcements and public speaking rule (5 minute).

Approval of Minutes- Commissioner Leeds suggested a change in the Executive closed session minutes- last sentence of the second paragraph- "on site with no guarantee that the Bonding Company would NOT utilize the existing."

Mayor Russo made motion to approve the amended minutes of the executive session held on 8/8 and the public meeting held on 8/25. The motion was seconded by Commissioner Lawler. Roll call: Russo-YES, Leeds-YES, Lawler-YES

1



ORDINANCES

O2012-12 AMENDING SALARY ORDINANCE 2012-01 (Introduction)

Pertains to Deputy Court Administrator

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF LONGPORT that:

Section 1: The within described salaries, wages and compensation paid to the following officials, officers and employees shall be computed from September 1, 2012.

DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY

Deputy Court Administrator

\$30,000 to \$35,000

Section 2: All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

Commissioner Lawler made motion to approve the first reading of O2012-12. The motion was seconded by Mayor Russo. **Roll Call-RUSSO-YES , LAWLER-YES, LEEDS-YES**
Motion carried.

RESOLUTIONS

R2012-108 Support Margate-Longport Municipal Alliance Grant

WHEREAS, the Governing Body of the Borough of Longport, County of Atlantic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Governing Body of the Borough of Longport further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Governing Body of the Borough of Longport has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Atlantic.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Longport, County of Atlantic, State of New Jersey hereby recognizes the following:

1. The Governing Body of the Borough of Longport does hereby authorize submission of an application for the Margate-Longport Alliance grant for the calendar year 2013 in the amount of \$ 19,560 (DEDR Funds), \$4,890 (cash match), \$14, 670 (in-kind match) for a TOTAL PROGRAM BUDGET of \$ 39, 120
2. The Governing Body of the Borough of Longport acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Mayor Russo explained the purpose of this resolution to those in attendance. Mayor Russo made motion to approve R2012-108 and seconded by Commissioner Lawler.

Roll call: Russo-YES, Leeds-YES, Lawler-YES

1



2

BILL PAY LIST AND FINANCIAL REPORTS

Commissioner Lawler read two financial reports for 6/30 and 7/31

Commissioner Lawler made motion to approve bill pay list. Seconded by Mayor Russo

Roll call: Russo-YES, Leeds-YES, Lawler-YES

COMMISSIONER'S REPORTS

Mayor Russo – Received a report from FEMA. The Borough will be receiving \$2,617.05 for the Fire Department, \$9,509.00 for flags and \$34,701 for damages to public buildings caused by the derecho storm. Money should be received within the next six months.

Commissioners Leeds and Lawler had nothing to report.

PUBLIC COMMENTS

No public comments from anyone in attendance.

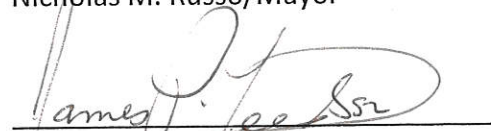
With no further business to discuss, Commissioner Leeds made motion to adjourn and seconded by Commissioner Lawler. MEETING ADJOURNED.



Emilia R. Strawder/Acting Clerk



Nicholas M. Russo/Mayor



James P. Leeds, Sr/Commissioner



Daniel Lawler/Commissioner



P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00018944	09/17/12	18720	A.E. STONE, INC	MATERIAL FOR REPAIRS	Open	173.45	0.00
00019249	09/18/12	00155	JOHN SCOTT ABBOTT ESQ	ATTENDANCE AT PLANNING	Open	350.00	0.00
00019732	09/17/12	10759	QC LABORATORIES	BACTERIOLOGICAL TESTING	Open	67.50	0.00
00020047	09/17/12	18832	ONE CALL CONCEPTS, INC	ONE CALL MESSAGES	Open	23.74	0.00
00020053	09/17/12	00138	GOODYEAR AUTO SERVICE CENTER	FLAT REPAIR	Open	66.75	0.00
00020485	09/18/12	18888	BROWNELL'S, INC	MATERIALS/SUPPLIES FOR RIFLES	Open	611.22	0.00
00020577	09/18/12	00278	J C MILLER COMPANY	MOTOR VEHICILE PARTS	Open	604.57	0.00
00020670	09/17/12	10531	C & D SALES	SERVICE CALL WELL #3	Open	513.00	0.00
00020741	09/17/12	00148	SOUTH JERSEY WELDING	CYLINDER RENTS - FD	Open	17.61	0.00
00020743	09/18/12	00148	SOUTH JERSEY WELDING	CYLINDER RENTS - PW	Open	101.80	0.00
00020785	09/18/12	00102	ATLANTIC COUNTY UTILITIES AUTH	TRASH COLLECTION - AUG	Open	4,176.66	0.00
00020786	09/18/12	00102	ATLANTIC COUNTY UTILITIES AUTH	RECYCLING COLLECTION - AUG	Open	3,077.36	0.00
00020787	09/18/12	00102	ATLANTIC COUNTY UTILITIES AUTH	TIP FEE FOR WASTE DISPOSAL	Open	5,729.05	0.00
00020895	09/17/12	01147	WESTERN TERMITE & PEST CONTROL	PEST CONTROL SERVICES	Open	248.00	0.00
00021044	09/18/12	18883	MUNICIPAL RECORD SERVICE	TRAFFIC TICKETS	Open	378.50	0.00
00021083	09/17/12	00575	CASA PAYROLL SERVICE	PAYROLL SERVICES	Open	905.75	0.00
00021238	09/17/12	00167	LAWMEN SUPPLY CO.	PD SUPPLIES	Open	19.97	0.00
00021241	09/17/12	18091	SYSTEMS FOR YOU , INC	ONSITE COMPUTER SERVICE	Open	90.00	0.00
00021242	09/17/12	18863	EAGLE POINT GUN	AMMUNITION	Open	239.22	0.00
00021268	09/18/12	18525	TACTICAL PUBLIC SAFETY,LLC	PORTABLE RADIO REPAIR	Open	52.50	0.00
00021410	09/18/12	18824	HAMILTON FIRE & SAFETY EQUIP	FIRE EQUIPMENT REPAIR	Open	69.25	0.00
00021411	09/18/12	18841	EMERGENCY PRODUCTS, INC.	FUEL CAP	Open	67.32	0.00
00021412	09/18/12	18064	V.E. RALPH & SON, INC.	FIRE DEPT SUPPLIES	Open	85.26	0.00
00021518	09/17/12	00853	LAWSON PRODUCTS INC	STRIP PAINT - SAFETY GREEN	Open	66.60	0.00
00021563	09/18/12	18702	NJAFM	NJAFM CONFERENCE - B FUNK	Open	195.00	0.00
00021566	09/17/12	18808	ARC REPRODUCTION & COPY	OPRA REQUEST - PLAN COPIES	Open	59.40	0.00
00021567	09/17/12	18377	HARLEYSVILLE INS. CO. OF NJ	FLOOD INSURANCE	Open	7,318.00	0.00
00021569	09/17/12	10817	THE PRESS	PUBLIC NOTICE - PLANNING BD	Open	45.68	0.00
00021570	09/18/12	18363	SAFELITE AUTOGLASS	WINDSHIELD REPAIR - CAR 39	Open	190.35	0.00
00021611	09/18/12	00159	RUTGERS, THE STATE UNIV OF NJ	MUNICIPAL CLERK REVIEW COURSE	Open	567.00	0.00
00021612	09/17/12	10817	THE PRESS	PUBLIC NOTICE	Open	87.21	0.00
00021648	09/18/12	10665	SAM'S CLUB	JANITORIAL SUPPLIES	Open	449.36	0.00
00021669	09/17/12	18525	TACTICAL PUBLIC SAFETY,LLC	PORTABLE RADIO REPAIR	Open	52.50	0.00
00021671	09/18/12	18090	DINO'S SUBS & PIZZA	REFRESHMENTS-LIFEGUARD MEETING	Open	72.50	0.00
00021672	09/18/12	10813	SCHOPPY, INC.	MASCOT RACE - MEDALS/RIBBONS	Open	330.75	0.00
00021674	09/18/12	10813	SCHOPPY, INC.	LONGPORT MEMORIALS MEDAL	Open	35.00	0.00
00021675	09/18/12	01175	PORT SUPPLY	FIBERGLASS CLEANER	Open	23.90	0.00
00021676	09/18/12	18064	V.E. RALPH & SON, INC.	DEBRILLATOR PADS	Open	128.40	0.00
00021727	09/17/12	18272	LOWES/HOME IMPROVMENT WAREHSE	DRIVE SOCKET-IMPACT DRILL	Open	39.97	0.00
00021732	09/18/12	00280	SOMERS POINT LUMBER COMPANY	WOOD - PLANTER BOXES - 11TH AV	Open	687.70	0.00
00021734	09/17/12	18307	NORRIS SALES COMPANY, INC	ELECTRIC SCISSOR RENT	Open	360.00	0.00
00021769	09/18/12	18509	LATHEN TIME CORP.	TIME CLOCK - PW	Open	284.65	0.00
00021770	09/17/12	18307	NORRIS SALES COMPANY, INC	GREEN MARKING PAINT	Open	38.56	0.00
00021776	09/17/12	00545	BILLOWS ELECTRIC SUPPLY	LAMPS FOR FLAGPOLE LIGHTS	Open	46.08	0.00
00021778	09/17/12	10784	MCNAUGHTON'S GARDEN CENTER	FLOWERS FOR HANGING BASKETS	Open	107.60	0.00
00021779	09/18/12	18877	JEFCO EQUIPMENT SUPPLIES	DOGIPOT BAGS/DISPENSERS	Open	973.60	0.00
00021780	09/18/12	00280	SOMERS POINT LUMBER COMPANY	WOOD - BEACH STEPS	Open	93.60	0.00
00021781	09/18/12	01461	STETSON & CO	COFFEE - PW	Open	121.00	0.00
00021782	09/18/12	01410	SOLTZ PAINT INC	TRAFFIC PAINT - BLACK	Open	103.00	0.00
00021783	09/17/12	18823	TOMASELLO AUTO REPAIR	L-34 REPAIR OF VEHICLE	Open	709.95	0.00

|



|

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00021784	09/18/12	18657	ATLANTIC ENVIRONMENTAL CO	DECREASER - 14TH AVE LIFT STAT	Open	499.20	0.00
00021786	09/18/12	18823	TOMASELLO AUTO REPAIR	OIL CHANGE 2003 FORD F-150	Open	34.70	0.00
00021787	09/18/12	00928	MIKE'S ABSECON AUTO REPAIR	REPAIR L-31 - UTILITY TRUCK	Open	474.11	0.00
00021811	09/18/12	10583	COLMAR HOME CENTER	MISC HARDWARE SUPPLIES - BP	Open	325.54	0.00
00021827	09/17/12	18311	DELL MARKETING L.P.	REPLACEMENT MEMORY	Open	76.48	0.00
00021846	09/17/12	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	648.39	0.00
00021847	09/17/12	18830	GFOA OF NEW JERSEY	REGISTRATION FOR CONFERENCE	Open	425.00	0.00
00021848	09/17/12	01190	REGISTRARS' ASSOCIATION OF NJ	REGISTRATION - STRAWDER /KELLY	Open	98.00	0.00
00021853	09/18/12	10583	COLMAR HOME CENTER	MISC HARDWARE SUPPLIES - PW	Open	134.14	0.00
00021855	09/18/12	18604	THE PRESS OF AC MEDIA GROUP	WATER METER AD	Open	283.00	0.00
00021862	09/18/12	18472	PETROLEUM TRADERS CORPORATION	FUEL	Open	5,649.30	0.00
00021866	09/18/12	18281	TREASURER/STATE OF NEW JERSEY	ELEVATOR INSPECTION FEE	Open	504.00	0.00
00021867	09/18/12	01022	SENSUS USA, INC.	ANNUAL SOFTWARE SUPPORT	Open	1,524.60	0.00
00021901	09/17/12	10641	VERIZON	MONTHLY TELEPHONE SERVICE	Open	189.06	0.00
00021902	09/17/12	01461	STETSON & CO	COFFEE - BOROUGH HALL	Open	40.00	0.00
00021903	09/17/12	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	119.99	0.00
00021904	09/17/12	18430	VAL-U AUTO PARTS	MOTOR VEHICLE PARTS	Open	3.74	0.00
00021905	09/17/12	00696	SOUTH JERSEY OVERHEAD DOOR CO	REPAIR FIREHOUSE DOOR	Open	225.00	0.00
00021906	09/17/12	18225	ATLANTIC CO TREASURER	HEPATITIS B VACCINE	Open	35.00	0.00
00021907	09/17/12	18670	WATCHUNG SPRING WATER CO, INC.	WATER BOTTLES	Open	115.32	0.00
00021908	09/17/12	01427	MOSSMAN BUSINESS MACHINES	COPIES ON MX2601 &AR275 COPIER	Open	55.41	0.00
00021909	09/18/12	18969	SJ MUNICIPAL TAX CONSULTING	TAX CONSULTING SERVICE	Open	591.25	0.00
00021910	09/18/12	18942	EASTERN AUTOPARTS WAREHOUSE	MOTOR VEHICLE PARTS	Open	112.57	0.00
00021911	09/18/12	18829	STERN & WEINROTH	PROFESSIONAL SERVICES - LEGAL	Open	1,604.85	0.00
00021912	09/18/12	01107	STANDARD INSURANCE COMPANY	DENTAL INSURANCE - OCTOBER	Open	3,410.12	0.00
00021913	09/18/12	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY - GENERAL	Open	19,767.97	0.00
00021914	09/18/12	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY - STREET LIGHTS	Open	4,767.11	0.00
00021915	09/18/12	00120	SOUTH JERSEY GAS COMPANY	NATURAL GAS SERVICE	Open	243.32	0.00
00021916	09/18/12	18614	MAGELLAN HILL TECHNOLOGIES	MONTHLY TELEPHONE SERVICE	Open	1,755.27	0.00
00021917	09/18/12	18982	LAURA GARVEY	MILEAGE REIMBURSEMENT	Open	268.76	0.00
00027042	09/17/12	00148	SOUTH JERSEY WELDING	CYLINDER RENTS	Open	44.01	0.00
12-00003	01/17/12	18910	WELLS FARGO FINANCIAL LEASING	COPIER LEASE - BUILDING DEPT	Open	161.17	0.00
12-00004	01/17/12	18373	COMCAST CABLE	INTERNET/TV - PUBLIC WORKS	Open	92.77	0.00
12-00005	01/17/12	18814	PACIFICO AGNELLINI	PROFESSIONAL SERVICES - LEGAL	Open	2,083.33	0.00
12-00006	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - POLICE DPET	Open	110.00	0.00
12-00007	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - CLERK'S OFFICE	Open	142.84	0.00
12-00009	01/17/12	10791	ANIMAL CONTROL OF SOUTH JERSEY	ANIMAL CONTROL SERVICES	Open	450.00	0.00
12-00010	01/17/12	18373	COMCAST CABLE	INTERNET SERVICES - FIRE DEPT	Open	67.08	0.00
12-00011	01/17/12	18373	COMCAST CABLE	INTERNET SERVICE - POLICE DEPT	Open	117.13	0.00
12-00012	01/17/12	10576	VERIZON WIRELESS	MOBILE DATA TERMINALS - PD	Open	192.08	0.00
12-00013	01/17/12	10576	VERIZON WIRELESS	MOBILE PHONE - UTILITY DEPT	Open	56.92	0.00
12-00014	01/17/12	18869	HORIZON EYE CARE	VISION CARE FOR BORO EMPLOYEES	Open	240.50	0.00
12-00015	01/18/12	10576	VERIZON WIRELESS	MOBILE PHONE CHARGES - PD	Open	40.01	0.00
12-00016	01/18/12	10576	VERIZON WIRELESS	WIRELESS AIRCARD - OEM	Open	40.01	0.00
12-00017	01/18/12	10576	VERIZON WIRELESS	WIRELESS AIRCARDS - TAX ASSESS	Open	40.01	0.00
12-00051	05/23/12	18815	RICHARD CARTER	ENGINEERING SERVICES MAY-DEC	Open	6,000.00	0.00
12-00064	07/27/12	18335	ACTION JANITORIAL, INC	JANITORIAL SERVICES JULY-DEC	Open	1,239.00	0.00
12-00065	07/27/12	00143	VITAL SERVICES GROUP	TAX ASSESSMENT SYSTEM	Open	250.00	0.00
12-00070	08/27/12	10531	C & D SALES	LONG SLEEVE T-SHIRTS	Open	414.10	0.00
12-00073	09/11/12	18559	ELECTRONIC MEASUREMENT LABS	CALIBRTON/REPAIRS GAS DETECTOR	Open	527.20	0.00
12-00074	09/11/12	18848	LEVERAGE BOAT REPAIR	REPAIR OF SURFBOATS	Open	425.00	0.00
12-00077	09/18/12	10531	C & D SALES	MASCOT T-SHIRTS	Open	552.00	0.00
12-00078	09/18/12	01351	MEDICAL CENTER OF MARGATE	PHYSICAL/QUESTIONARE-MILANO	Open	150.00	0.00
12-00079	09/18/12	01351	MEDICAL CENTER OF MARGATE	PHYSICAL/QUESTIONARE - KULZER	Open	150.00	0.00

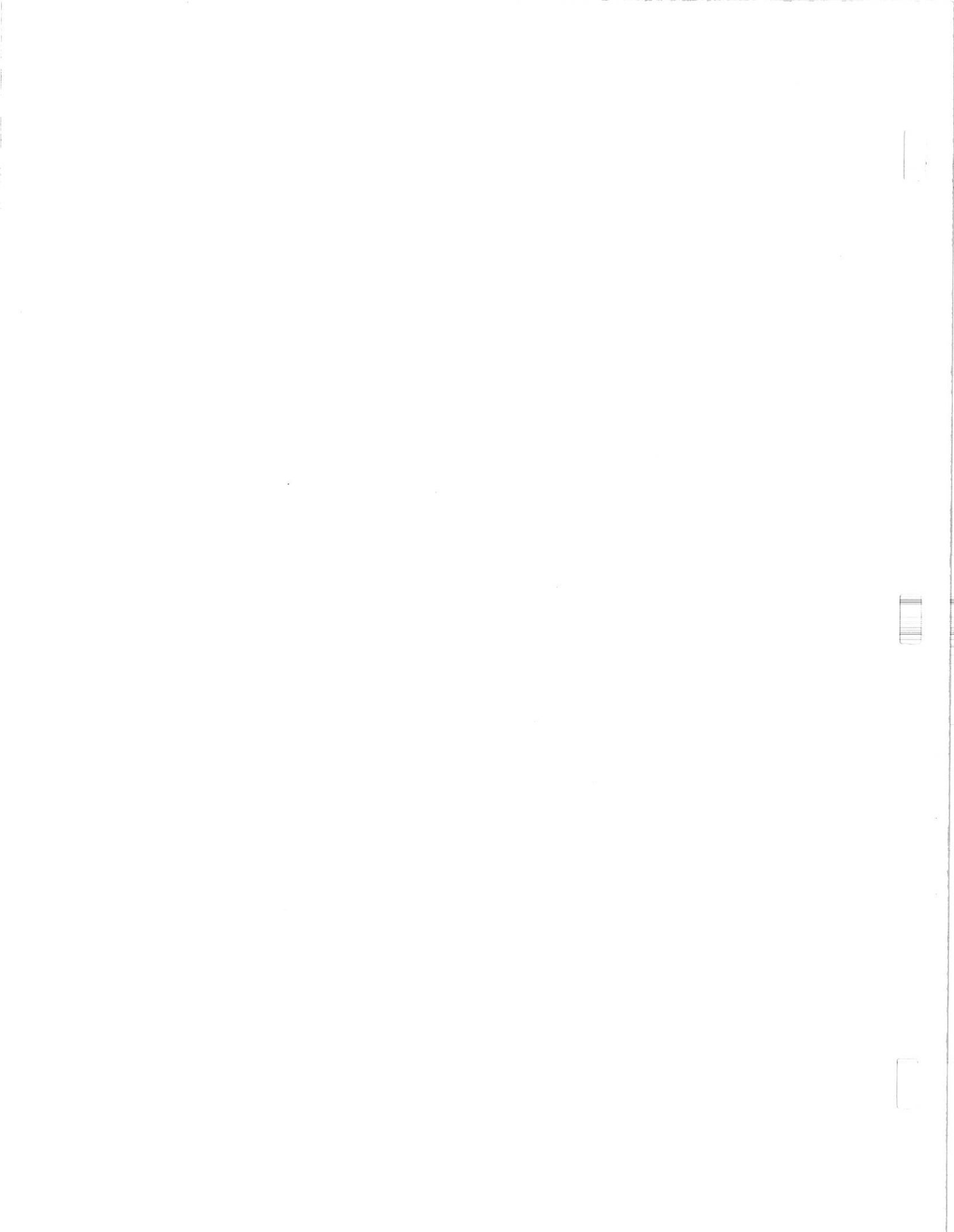


September 18, 2012
04:09 PM

Borough of Longport
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
12-00080	09/18/12	01351	MEDICAL CENTER OF MARGATE	PHYSICAL/QUESTIONARE- HENAO	Open	150.00	0.00	
12-00081	09/18/12	01351	MEDICAL CENTER OF MARGATE	PHYSICAL/QUESTIONARE - BORGES	Open	150.00	0.00	
Total Purchase Orders:		107	Total P.O. Line Items:	144	Total List Amount:	88,722.20	Total Void Amount:	0.00



Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND	2-01	83,360.65	0.00	83,360.65	0.00
Utility Department	2-09	4,387.95	0.00	4,387.95	0.00
Year Total:		87,748.60	0.00	87,748.60	0.00
GRANT FUND	G-02	973.60	0.00	973.60	0.00
Total of All Funds:		88,722.20	0.00	88,722.20	0.00

Additional Wire Transfers/ Manual Checks:

CURRENT FUND:

State Health Benefit Payment	\$43,502.50
Atlantic County Treasurer	\$1,642,431.48

UTILITY FUND:

UNEMPLOYMENT FUND:

RECREATION FUND: Barco Products (Benches) \$1155.24

ANIMAL CONTROL FUND:

TOTAL FOR ALL FUNDS.....\$1,775,811.42

