

**BOROUGH OF LONGPORT COMMISSION WORKSHOP MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
THURSDAY, NOVEMBER 8, 2018 – 9:00 AM**

Meeting was called to order and Municipal Clerk Conlon read the Opening Statement pursuant to the Open Public Meetings Act.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	absent

Borough Engineer, Municipal Clerk Conlon, CFO Kelly, Librarian Gerhardt, and Deputy Municipal Clerk Kyle also in attendance.

MAYOR RUSSO: Mayor Russo noted that Tax Assessor Hesley will be retiring and that a replacement would need to be discussed. He requested that CFO Kelly look into both a shared service option as well as hiring a part-time assessor. There was further discussion on this topic.

COMMISSIONER LEEDS:

Commissioner Leeds discussed a planning board memo from the board's chairman regarding the alleyway at 22nd Avenue. He discussed that there might be a potential conflict with the chairman, and he was also concerned with the width of the alleyway. There was discussion on alleyways in the borough and driveway locations. There was also discussion on the brick sidewalk on 22nd Avenue and if that was something the governing body wished to preserve. Mayor Russo requested that Clerk Conlon reach out to the planning board chairman or a representative of the planning board to come to a workshop to further discuss the topic in question.

Commissioner Leeds discussed beach tag sales after the pre-season price ends. He noted that it costs more in labor to sell tags after the pre-season sale date. He discussed potential ideas to help increase tag sales and enforcement. There was further discussion on this topic.

Commissioner Leeds also recommended that the governing body begin thinking about items and improvements that might need to be bonded. He discussed beautification at 11th Avenue. Engineer Carter discussed an issue regarding a potential dune with the NJ DEP in that area and suggested the possibility of have attorney Scott Abbott involved. Commissioner Leeds also discussed an area near 15th avenue that could also be beautified. There was also discussion of improvements at the tennis courts and repainting the Community Building. He also discussed that there might be a need to increase rates for water/sewer. He discussed several other ideas for borough improvements including repaving certain roads and enclosing the dumpster behind borough hall.

Mayor Russo revisited the topic of post pre-season beach tag sales, adding that beach tag revenues will never be enough to offset beach expenses. There was further discussion on this topic.

COMMISSIONER LAWLER:

Commissioner Lawler - absent

ENGINEER CARTER:

Engineer Carter discussed several recent leaks in borough hall and the need to possibly re-caulk a certain area of the roof. He added that he had prepared bulkhead bids that were ready to go out for bid. He discussed the status of site remediation at the Public Works Garage. He provided an update that the Army Corps of Engineers will be replanting dune grass at the end of the month. He requested that questions about the plantings be directed to his office. Engineer Carter also discussed a change order resolution for the upcoming meeting. He also discussed a potential ordinance change regarding Verizon placing nodes on streetlights. He continued to review the Engineer's report, including COAH information, an update on the municipal hall elevator, the beach maintenance permit, equipment for public works, as well as discussed a company that is interested in paying for an EV charging station. He continued to review the engineer's report providing an update on Mr. Galman's streetlight request and another resident's request for an address change.

CFO Kelly:

CFO Kelly discussed the Best Practices information provided to the governing body. She noted that they needed to review it and have it recorded into the minutes of the next meeting.

LIBRARIAN'S REPORT:

Librarian Gerhardt noted that the library has its board of trustees in place and that its first meeting took place on October 29th. He noted that the clerk filed the library paperwork with the county.

MUNICIPAL CLERK'S REPORT:

Clerk Conlon notified the governing body that a resident requesting a change of address is planning on attending the next commission meeting.

BRUCE FUNK:

Not scheduled for this workshop. Item for discussion was carried over from a prior agenda.

MISCELLANEOUS:

Commissioner Leeds mentioned the need to prepare for a bond issue. Mayor Russo noted that a dumpster enclosure is a good idea. He also added that several items have been sold on GovDeals including an ATV and several sheds.

ADJOURNMENT:

MOTION- Commissioner Leeds, SECOND- Mayor Russo. ALL IN FAVOR - All AYES- none opposed. (10 am) (*Commissioner Lawler – absent.*)