

**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
THURSDAY, November 29, 2018 – 4:30 PM**

Meeting was called to order and Deputy Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meeting Act and the flag salute was conducted.

ROLL CALL: Mayor Nicholas Russo present
 Commissioner James P. Leeds, Sr. present
 Commissioner Daniel Lawler present

Engineer Carter, Solicitor Agnellini, CFO Kelly, and Deputy Municipal Clerk Kyle also in attendance. Police Chief Culmone, and Zoning Officer/ OEM Funk also in attendance.

Emergency exit/fire drill/ public speaking limit – announced by Mayor Russo.

Approval of minutes- Deputy Clerk Kyle requested a motion to approve the minutes of the October 17, 2018, Borough of Longport Commission Meeting and the November 8, 2018, Workshop Meeting. Commissioner Leeds made a motion and seconded by Mayor Russo to approve the minutes of the October 17, 2018 Commission Meeting and the November 8, 2018 Workshop Meeting. ALL IN FAVOR – YES.

No ordinances were listed on the agenda.

The public was asked if they had any comments or questions on the listed resolutions. There were none.
RESOLUTIONS

Number	Title
2018-113	A Resolution Authorizing A Transfer of Appropriations MOTION – Commissioner Leeds, SECOND – Commissioner Lawler. All AYES- none opposed.
2018-114	A Resolution Awarding A Professional Services Contract to Access Health Systems for Fire Department Medical Examinations MOTION – Mayor Russo, SECOND – Commissioner Lawler, All AYES- none opposed.
2018-115	A Resolution Awarding a Contract to H.A. DeHart for 2019 Ford F750 Regular Cab Diesel Truck MOTION – Commissioner Lawler, SECOND- Mayor Russo, All AYES- none opposed.
2018-116	A Resolution Authorizing A Tax Refund Due to Overpayment MOTION – Commissioner Leeds, SECOND – Mayor Russo, All AYES- none opposed.
2018-117	A Resolution Authorizing A Tax Refund Due to Overpayment

	<p>MOTION – Commissioner Leeds, SECOND – Commissioner Lawler, All AYES- none opposed</p>
<p>2018-124</p>	<p>A Resolution to Authorize the Convening of a Closed (Executive) Session. MOTION – Mayor Russo, SECOND – Commissioner Lawler, All AYES- none opposed</p>
<p>2018-118</p>	<p>A Resolution Reappointing Matthew Conlon as Acting Municipal Clerk to the Borough of Longport <i>Solicitor Agnellini noted that said employee received a Rice Notice. Prior to this Resolution 2018-118 Mayor Russo made a motion to approve Resolution 2018-124 to go into executive session to discuss the reappointment of Matthew Conlon, Seconded by Commissioner Lawler. All in Favor – Yes. None opposed. The Governing Body went into executive session at 4:38 pm. At 5:14 pm a motion was made by Commissioner Lawler, seconded by Mayor Russo to Reconvene the meeting.</i> Resolution 2018-118 Reappoint Matthew Conlon as Acting Municipal Clerk: MOTION – Mayor Russo, SECOND – NONE. <u>Motion did not advance.</u></p>
<p>2018-119</p>	<p>A Resolution Authorizing a Change Order to a Services Contract with Concord Atlantic Engineers for Electrical Service Relocation at Borough Hall and Boiler and HVAC Improvements at the Fire House MOTION - Commissioner Lawler, SECOND – Commissioner Leeds, All AYES- none opposed</p>
<p>2018-120</p>	<p>A Resolution Authorizing the Disposal of Surplus Property MOTION – Mayor Russo, SECOND – Commissioner Leeds, All AYES- none opposed</p>
<p>2018-121</p>	<p>A Resolution Authorizing a Non Fair and Open Professional Services Contract with James Rutala Associates for Planning and Grant Assistance MOTION – Mayor Russo, SECOND – Commissioner Lawler, All AYES- none opposed</p>
<p>2018-122</p>	<p>A Resolution of Support Authorizing an Application for the Flood Mitigation Assistance Program Administered by the Federal Emergency Management Agency MOTION – Commissioner Leeds, SECOND – Mayor Russo, All AYES- none opposed</p>
<p>2018-123</p>	<p>A Resolution Awarding a Contract to Elan City for the Purchase of Speed Radar Signs. MOTION – Mayor Russo, SECOND – Commissioner Lawler, All AYES- none opposed</p>

BILL PAY LIST & FINANCIAL SUMMARY REPORT

Commissioner Leeds reviewed the Bill List and asked if there were any questions on the bill pay list. There were none. Commissioner Leeds made a motion to approve the bill pay list, seconded by Commissioner Lawler. ALL IN FAVOR – ALL AYES/ NONE OPPOSED.

Commissioner Leeds reviewed and read the Financial Summary Report and asked if there were any questions on the financial summary report. There were none. Commissioner Leeds made a motion to approve the financial summary report, seconded by Mayor Russo. ALL IN FAVOR – ALL AYES/ NONE OPPOSED.

Best Practices:

CFO Kelly read into the Record:

I hereby certify that the Governing Body of the Borough of Longport in the County of Atlantic discussed the CY 2018 Best Practice Inventory as completed herein at a public meeting held November 29, 2018, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting.

COMMISSIONERS REPORTS

Mayor Russo thanked the Grossman Family for sponsoring the November Social Luncheon. Mayor Russo requested input regarding an offshore windmill project in Atlantic City. Mayor Russo questioned if there would be a financial benefit to local electric users. Mayor Russo also requested input regarding the upcoming marijuana bill.

Commissioner Leeds stated that he met with Mike Garcia and that the borough may need to increase water/sewer rates with larger homes being built and new well that is needed. Mr. Garcia will attend a future meeting to discuss a bond ordinance. Commissioner Leeds also discussed the ACUA and new trash/ recycling rates. Commissioner Leeds also discussed a wellness and best practices policy to be placed on the next meeting's agenda.

Commissioner Lawler – none.

ENGINEER'S REPORT

Engineer Carter discussed a change order for replacement of the main air handler in the police department and some other additional work and requested that the change order resolution be placed on the next agenda.

Engineer Carter also discussed 5G network nodes and Verizon's request to install them on street light poles in the borough. He discussed introducing an ordinance that would limit areas the nodes could be placed.

Solicitor Agnellini also discussed the 5 G nodes and placement. He added that the borough has suggested that they use structures that already have existing telecommunications equipment. Engineer Carter noted that recent legislation allows Verizon to install new poles.

SOLICITOR'S REPORT

No additional report.

LIBRARY REPORT

Mayor Russo noted that the new library Board of Trustees was recently installed. He added that starting Jan. 1 the new library tax will be available. Solicitor Agnellini also discussed the library. It was noted that library will be holding a meeting on Tuesday at 5pm.

PUBLIC COMMENT

None.

ADJOURNMENT

MOTION- Commissioner Leeds, SECOND- Commissioner Lawler. All AYES- none opposed. (5:38 pm)