

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, JANUARY 20, 2021 – 4:00 PM**

The meeting was called to order.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on January 14, 2021. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Chief Culmone, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of emergency exits and noted that there is no public comment at workshop meetings.

Mayor Russo:

Mayor Russo discussed a potential agreement with Atlantic County for aerial mosquito control spraying. In the past, the Borough has not contracted with the County for aerial spraying. The Governing Body discussed whether to take the same course of action for 2021. Commissioner Leeds questioned what neighboring communities are doing regarding mosquito control. Administrator Porter said that he would reach out to neighboring communities and advise the Governing Body of his findings.

Mayor Russo requested an update on a traffic study of Margate's proposed one-way traffic change on Amherst Avenue. Administrator Porter noted that there is a resolution on the regular meeting agenda to enter into an agreement with McMahon Associates for the study. Commissioner Leeds asked if the study would also take into consideration increased traffic during the summer season. There was further discussion on this topic.

Mayor Russo requested an update on the Orsted Offshore Wind Farm project. Solicitor Affanato noted that the developer has received federal permitting and is now going through the State permitting process. He added that preliminary construction could begin either late this year or early next year. He said that he thought the location could be closer to Longport, as it is reported to be 15 miles southeast of Atlantic City, and that the turbines would be located approximately 8 miles offshore. He also said that they would only be visible on a clear day, according to what he has read. Commissioner Leeds noted that other shore communities have objected to the construction of the wind farm and questioned if Longport should do the same. Solicitor Affanato added that an area has been selected, but the developer has not yet disclosed the location publicly.

Commissioner Lawler:

Commissioner Lawler requested an update on the municipal court. Administrator Porter noted that he and Commissioner Lawler had met with Commissioner Amodeo of Margate and Margate Administrator Richard Deaney to discuss a shared services agreement with Margate regarding the court. He also noted that there might be funds from the County for shared services through a LEAP grant. He discussed the current agreement with Margate. Administrator Porter said that there is resolution for an agreement for an extension of services with Margate at the regular meeting. Mayor Russo noted he spoke to an administrator for the Atlantic County Courts regarding the agreement and possibly fast-tracking its review so a Borough employee can be moved into another department.

Commissioner Leeds had questions regarding the court agreement on the agenda. Administrator Porter explained that there are no changes in the contract with Margate from the initial agreement in 2020.

Commissioner Leeds:

Commissioner Leeds asked about the recreational facility use ordinance. Solicitor Affanato noted that he would have something ready for the Governing Body at the next meeting. Commissioner Leeds also asked about an update regarding the new well. Administrator Porter noted that he did not have a chance to discuss this with the Mayor or Commissioner Lawler yet.

Municipal Administrator:

Administrator Porter discussed a search for a new municipal engineer. He noted that he sent a clarification out to several engineering firms regarding proposals. He noted that he has received three proposals so far. He has not heard from three others who had also expressed interest in the position. He hoped to have the information by the end of the month.

Administrator Porter also discussed the ongoing HVAC work in the police department. He noted that there are some issues with firestopping that needs to be addressed. He added that overall the project is going well. He noted that a cleaning company has been hired to perform additional cleaning services on Fridays due to the messy nature of the work involved.

He noted that the Borough is ready to move forward with the installation of the fire department boat lift. Administrator Porter said he reached out to Ponzio and Associates to draw up the specs and that only a contract was needed to move forward. Commissioner Leeds asked if there would be a way to move forward more quickly with the project and not have to wait another month until the next Commission Meeting. There was further discussion on this topic. CFO Kelly noted that there was a way to move the process along.

Administrator Porter explained that there was a resolution on the agenda to move forward with the repair of street openings in the Borough. Commissioner Lawler asked if the Borough had collected monies to pay for these repairs. CFO Kelly noted that money is collected and the amount so far was approximately \$8,000. Administrator Porter discussed increasing fees to help cover the costs for repair. There was further discussion on this topic.

Mayor Russo stated that Tax Collector Pamela Tomassi reported that this year was one of the highest for tax collection rates (99.64%) in the Borough and commended Ms. Tomassi for her professionalism and service.

Mayor Russo said that he has received compliments from residents who are happy with the new sidewalk project. There was additional discussion on this topic.

Solicitor Affanato:

Solicitor Affanato announced that the NJ Department of Environmental Protection approved the Borough's Municipal Public Access Plan (MPAP). He explained that he would prepare a resolution for the next Commission Meeting in relation to the MPAP and the Borough's Master Plan, then the Borough could move forward with obtaining approvals for its Beach Maintenance Plan and the corresponding Fish and Wildlife component of the plan. He added that the Borough's most recent proposal regarding the Fish and Wildlife aspect of the plan had been recently rejected by the State, which included sections of 32nd^t to 36th avenues. He explained that the Borough would have to draft a new proposal for the NJ DEP's consideration.

He also noted that Mr. Bob Bishop has determined that the Borough is the owner of the gazebo lot that has been discussed at past meetings. He added that Borough also owns Riparian rights out into the water associated with that lot. He said that the Borough has several options regarding the Riparian rights.

Administrator Porter noted that the building inspector has determined that the adjoining bulkhead to the gazebo lot needs to be repaired. Solicitor Affanato noted that he would prepare a letter to send to the owner advising them that the bulkhead needs work and to see if they want to coordinate with the Borough to replace the bulkhead.

Solicitor Affanato also discussed two ordinance amendments on the agenda regarding vending on the beach. He noted that a change was needed to make the ordinance clearer and to dovetail with other provisions in the Code Book regarding vending on the beach. He also explained that a vending registration certificate was also required prior to a vendor applying for a license. He also discussed changes to vending fees for ice cream and that the ordinance would read that fees are set by resolution. This was being done in advance of going out to bid for the ice cream vending license for the 2021 summer season. Administrator Porter also discussed having the ability to select the second highest bidder in the event the highest bidder is disqualified.

Municipal Clerk:

Municipal Clerk Kyle noted that there was a correction to a resolution from the December 16, 2020, commission meeting. The resolution read '2019-155' and should have read '2020-155.'

Miscellaneous:

None.

Motion to Adjourn – Commissioner Leeds, seconded by Commissioner Lawler. All in Favor – Yes. None Opposed. Meeting adjourned at 4:31 pm.

**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, JANUARY 20, 2021**

The meeting was called to order with the flag salute at 4:32 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on January 14, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Chief Culmone, and Municipal Clerk Kyle also present.

Emergency Exits, Public Speaking Announcement – announced by Mayor Russo.

Approval of minutes-

Municipal Clerk Kyle requested a motion for approval of the minutes from the December 16, 2020, Workshop and Regular Commission Meeting and the January 1, 2021 Reorganization Meeting. Commissioner Leeds made a motion, seconded by Commissioner Lawler, to approve the minutes from the December 16, 2020, and January 1, 2021, meetings. ALL AYES- none opposed.

ORDINANCES – SECOND READING/ PUBLIC HEARING on O2021-01 - An Ordinance of the Borough of Longport, County of Atlantic, New Jersey, Appropriating Certain Unexpended Proceeds of the Sale of Previously Issued Bonds and Notes to Finance the Cost of an Additional Capital Improvement and Taking Related Actions

No one wished to speak on this ordinance.

ORDINANCES

Number	Title
2021-01	An Ordinance of the Borough of Longport, County of Atlantic, New Jersey, Appropriating Certain Unexpended Proceeds of the Sale of Previously Issued Bonds and Notes to Finance the Cost of an Additional Capital Improvement and Taking Related Actions
Purpose	The purpose of this ordinance is to appropriate certain unexpended proceeds of sale of previously issued bonds and notes to finance the cost of an additional capital improvement and taking related actions.

Motion	Motion – Commissioner Leeds, seconded by Mayor Russo to adopt Ordinance #O2021-01.
Roll Call Vote	Mayor Russo – Yes Commissioner Leeds – Yes Commissioner Lawler – Yes ALL AYES. None opposed.

First Reading/ Introduction of Ordinance O2021-02 – An Ordinance Amending Chapter 61 Beaches, Parks, Recreational Areas and Facilities, Section 61-6 Rules and Regulations. *A second reading and public hearing will be held at the February 17, 2021, Regular Commission Meeting that will follow the 4 pm workshop meeting.*

First Reading/ Introduction of Ordinance O2021-03 – An Ordinance Amending Article II “Mercantile Licenses” Chapter 111 “Licenses” Section 24 “Fees.” *A second reading and public hearing will be held at the February 17, 2021, Regular Commission Meeting that will follow the 4 pm workshop meeting.*

ORDINANCES

Number	Title
2021-02	An Ordinance Amending Chapter 61 Beaches, Parks, Recreational Areas and Facilities, Section 61-6 Rules and Regulations
Purpose	The purpose of this ordinance is to add and amend the rules governing vending on borough beaches.
Motion	Motion – Mayor Russo, seconded by Commissioner Lawler to Introduce Ordinance #O2021-02.
All in Favor	ALL AYES. None opposed.
2021-03	An Ordinance Amending Article II “Mercantile Licenses” Chapter 111 “Licenses” Section 24 “Fees.”
Purpose	The purpose of this ordinance is to add and amend the rules governing vending on borough beaches.
Motion	Motion – Commissioner Leeds, seconded by Commissioner Lawler to Introduce Ordinance #O2021-03.
All in Favor	ALL AYES. None opposed.

Public Comment or questions on listed resolutions:

There were no comments or questions on the listed resolutions.

RESOLUTIONS – CONSENT AGENDA (R2021-22 through R2021-36)

Number	Title
2021-22	Appointment of Pacifico S. Agnellini, Esq., as Tax Appeal Attorney/ Alternate Borough Solicitor for 2021 and Authorizing the Award of a Non-Fair and Open Professional Services Contract MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-23	A Resolution Authorizing Transfer of Appropriations MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-24	A Resolution Authorizing the Borough of Longport to Enter into an Agreement with McMahon Associates, Inc. MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-25	A Resolution Authorizing a Municipal Services Fee for the Free Public Library of the Borough of Longport MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-26	A Resolution Setting Dates and Hours for Beach Picnicking and Barbecuing 2021 MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-27	A Resolution Awarding a Professional Service Contract – Borough Continuing Disclosure Agent – Phoenix Advisors, LLC MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-28	A Resolution Designating Depository Banks for Funds of the Borough of Longport and Authorizing Officials of the Borough to Sign Necessary Banking Documents MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-29	A Resolution Authorizing a Cash Management Plan MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-30	A Resolution Authorizing Execution of a Shared Services Agreement with the City of Margate City for a Deputy Court Administrator MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-31	Authorizing Execution of a Shared Services Agreement Rider with the Atlantic County Utilities Authority for Solid Waste, Bulky Waste, and Recycling Collection Services MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-32	A Resolution Authorizing the Awarding of a Professional Services Contract for Animal Control Services – Animal Control of South Jersey MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-33	Establishment of a ‘No Parking’ Area on Oberon Avenue and 24 th Avenue

	between Atlantic Avenue and the Bay MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-34	Award of Contract to Garden State Laboratories, Inc., of Hillside, New Jersey for the Water Testing of the Longport Water System as Various Locations MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-35	Authorizing the Borough’s Participation in the Sourcewell CO-OP for Contract #122017-SCA, Sewer Cleaning & Hydro Excavation Equipment, With Golden Equipment CO, Inc. MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-36	Award of Contract for the 2021 Various Street Repairs to Hackney Concrete Incorporated of Pleasantville, NJ MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

BILL LIST

Commissioner of Finance and Revenue, Jim Leeds, Sr., asked if there were any questions on the Bill List of January 20, 2021. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

FINANCIAL SUMMARY REPORT

Commissioner of Finance and Revenue, Jim Leeds, Sr., asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo had nothing further to report.

COMMISSIONER LEEDS

Commissioner Leeds had nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler had nothing further to report.

MUNICIPAL ADMINISTRATOR’S REPORT:

Nothing further to report.

SOLICITOR’S REPORT:

Nothing further to report.

PUBLIC COMMENT

Jonathan O’Boyle remotely called in to say that he transmitted a letter to the Borough on behalf of Mr. Mark Hyman regarding issues with parking at his home. He noted that he had attached a doctor’s note to this letter with additional information regarding his request for a handicapped parking space. Mr. O’Boyle requested that Mr. Hyman’s request be re-considered by the Governing Body and Police Chief.

He also asked that it be placed on the next agenda for consideration as there may have been things that were not previously brought to light and that have been addressed in this new letter. Mayor Russo noted that members of the Governing Body would review the letter.

Fran Kenny of 225 N. 36th Avenue thanked the Governing Body for the installation of a new sidewalk adjacent to the gazebo property and said that it helped clean up the area. Ms. Kenny added that she was happy to hear that the Borough owned the gazebo property. She said she was looking forward to the Borough sprucing up the whole area.

Jim Ulmer of 119 N. Yarmouth Avenue wanted to recognize the passing of long-time Longport resident George Kelly, adding that he will be sorely missed. Mr. Ulmer asked several questions about the street opening process, including how long it typically took to complete. Administrator Porter noted that part of the process included a six-month period for the area to settle. He further explained that one of the biggest challenges he faced in completing the process this year was finding a contractor for the work. He noted that he would like to see this process done on a yearly basis. Commissioner Lawler noted that one of the issues with completing it on a yearly basis is the amount of area to be repaired. Commissioner Lawler noted that the current project should be completed soon. Mr. Ulmer also asked if the Governing Body would consider rotating Commission Meeting times, including later start times. He suggested 5 pm, as 4 pm could be a difficult time for some to participate.

Mark Hyman of 4 N. 31st Avenue also discussed the street opening repair process. He asked about the total cost and the number of repairs involved in the upcoming project. He noted that if you take the total cost and divide it by the number of repairs, the resulting amount is what should be the cost included in an ordinance for fees. He also suggested also using an average per square foot repair cost. There was further discussion on this topic.

Bob English of 130 N. 32nd Avenue wanted to follow up regarding consolidation of the municipal court. He mentioned that in a previous email there was an amount noted of \$135,000+ for a court consolidation agreement with Margate and he wanted to know if that is the current figure. Commissioner Lawler noted the cost is \$10,000 a month. He also asked if Longport has spoken with other municipalities besides Margate. The Governing Body noted that there had been discussions with other municipalities. Mr. English suggested reaching out to other municipalities, such as Ventnor, to see what it might cost to consolidate with them.

Mr. English also discussed borough facility use requirements. He wanted to know why it has taken seven months to create a draft document. Solicitor Affanato explained that he first needed to coordinate with the Recreation Supervisor and that due to her busy schedule in the summer, the first opportunity he had to meet with her was in September. He explained that she then did research to see what other neighboring municipalities do. He then prepared drafts for the Governing Body at a previous workshop meeting and explained that he would have the ordinance prepared for the next Commission Meeting. Mr. English still felt that many of the Borough's processes take too long. Commissioner Lawler discussed government operations with Mr. English. Mr. English stated that the Borough moved forward with public facility use without having made a public record of doing so.

ADJOURNMENT

MOTION – COMMISSIONER LEEDS, SECOND – COMMISSIONER LAWLER. All AYES- none opposed.

Adjournment – 4:54 pm.