

DRAFT



**BOROUGH OF LONGPORT  
COMMISSION WORKSHOP MEETING  
NOVEMBER 17, 2023  
9:00 am**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Ocean City Sentinel, The Press of Atlantic City, the Star Ledger and the Courier Post on November 13, 2023. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted.

Members of the public will have the option to listen to meeting audio only. *Remote public participation is not permitted.* The public can access meeting audio by calling:

United States (Toll Free): 1-877-309-2073

United States: +1 (646) 749-3129

And entering the access code: 464-810-189.

Or you can join from your computer, tablet or smartphone with the following link:  
<https://global.gotomeeting.com/join/464810189>. If you do not have the GoToMeeting Application, please access it with the following link:  
<https://global.gotomeeting.com/install/464810189>.

1. Meeting called to order/OPMA notice announced
2. Roll call taken
3. Emergency Exits
4. Municipal Administrator
5. Borough Solicitor
6. Borough Engineer
7. Mayor Russo
8. Commissioner Leeds
9. Commissioner Lawler
10. Municipal Clerk
11. Miscellaneous
12. Adjournment

Posted: 11/13/2023

Revised: 11/16/2023

**THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE NOVEMBER 17, 2023, REGULAR COMMISSION MEETING:**

**BOROUGH OF LONGPORT  
COMMISSION MEETING AGENDA  
NOVEMBER 17, 2023**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Ocean City Sentinel, The Press of Atlantic City, the Star Ledger and the Courier Post on November 13, 2023. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. Official Action May be Taken at this Meeting.

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1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Emergency exit announcement/Public Speaking time limit
5. Best Practices Inventory Discussion
6. Approval of Minutes – October 18, 2023, Board of Commissioners Workshop and Regular Meeting. Minutes have been previously distributed for Commissioners' Review.
7. **ORDINANCES – Second Reading/ Public Hearing:**

Public Comment – Limited to 3 minutes per person, please state your name and if you are a Longport resident for the record.

- **O2023-25** – An Ordinance Amending Article II Section 161-4.9
- **O2023-26** – An Ordinance Amending Part I Chapter 42-3
- **O2023-27** – An Ordinance Amending Article II Section 161-14 Schedule 2

**8. ORDINANCES – Introduction and First Reading.** A Second Reading and Public Hearing is scheduled to be held on December 20, 2023, following the 4 pm workshop meeting for the following ordinances:

- **O2023-28** – An Ordinance Amending Chapter 78 Section 5
- **O2023-29** – An Ordinance Amending Chapter 57 Sections 18 and 19
- **O2023-30** – An Ordinance Amending Chapter 61 Sections 6 and 8
- **O2023-31** – An Ordinance Amending Chapter 129 Section 2

**9. RESOLUTIONS – CONSENT AGENDA – Resolutions R2023-137 through R2023-143**

Public Comment – Limited to 3 minutes per person, please state your name and if you are a Longport resident for the record.

- **R2023-137** – A Resolution Establishing the Borough Employee Holiday Schedule for Year 2024
- **R2023-138** – Award of Contract to Garden State Laboratories, Inc., Hillside, New Jersey, for the Water Testing of the Longport Water System at Various Locations
- **R2023-139** – Resolution Awarding Professional Service Contract (Employee Assistance Program)
- **R2023-140** – A Resolution Authorizing Approval of Official Towers for the Borough of Longport for Calendar Years 2024 and 2025
- **R2023-141** – Authorizing Transfer of Appropriations
- **R2023-142** – Award of Contract for the Amherst Avenue Raised Crosswalks to Think Pavers Hardscaping, LLC, of Mount Royal, NJ
- **R2023-143** – Authorizing a Change Order to a Non-Fair and Open Contract to Edward D. Dennis, Jr., of Remington & Vernick Engineers for Professional Services as Longport Municipal Engineer

**10. Bill List/ Financial Summary Report**

**11. Municipal Administrator’s Report**

**12. Borough Solicitor’s Report**

**13. Borough Engineer’s Report**

**14. Commissioners’ Reports**

**15. Public Comment**

**16. Adjournment**

**BOROUGH OF LONGPORT**

**COUNTY OF ATLANTIC**

**ORDINANCE 2023-25**

**AN ORDINANCE AMENDING ARTICLE II SECTION 161-4.9**

**Borough of Longport Code Provision Article II Section 161-4.9 is hereby amended as follows:**

**§ 161-4.9 Designation of parking areas for municipal vehicles.**

[Added 7-17-2006 by Ord. No. 2006-11]

Discretionary parking within established parking areas limited to municipal vehicles only may be approved and regulated through written consent of both the Longport Chief of Police and at least one Borough Commissioner.

[The Borough shall establish designated Employee Only parking spaces behind Borough Hall for the exclusive use by Borough employees between the hours of 9:00AM to 5:00PM Monday through Friday. Employees entitled to such parking will be issued an identification placard or sticker for their vehicle. The Employee Only parking spaces shall be identified by signage indicating parking for employees only. Any vehicle parked in an Employee Only designated spot without an identification placard or sticker is subject to penalties as set forth in the provisions of Article II of this Chapter. The Borough Commissioners shall set the number of Employee Only parking spaces by Resolution. The Chief of Police in consultation with the Borough Administrator shall identify the spaces behind Borough Hall to be designated for Employee Only parking.]

Vote on First Reading: 10/18/2023

publication: 10/28/2023

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 <sup>st</sup> Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo	X		X			
Leeds			X			
Lawler		X	X			
XX-indicates vote      NV-not voting      AB. - Absent						

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote      NV-not voting      AB. - Absent						

\ Borough of Longport

Ordinance 2023-25

Page -2-

This is a Certified True Copy of the Original Ordinance on file in the Municipal Clerk’s Office.

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/s/ **MONICA A. KYLE, RMC, CMR**  
**MUNICIPAL CLERK**

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Monica A. Kyle, RMC

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Nicholas M. Russo, Mayor

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James P. Leeds, Sr., Commissioner

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Daniel Lawler, Commissioner

**BOROUGH OF LONGPORT  
COUNTY OF ATLANTIC**

**ORDINANCE 2023-26  
AN ORDINANCE AMENDING PART I CHAPTER 42-3**

**BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:**

**Part I CHAPTER 42-3 is hereby amended as follows:**

**§ 42-3 Fees for copies.**

[Amended 7-7-2010 by Ord. No. 2010-08]

The following shall be charged for the copying and reproduction of public records. Copies of public records shall be made available upon payment of the following fees, which shall be based upon the total number of pages, or parts thereof, to be purchased, without regard to the number of records being copied:

**A.** Letter size (8 1/2 inches by 11 inches) : \$0.05 per page.

**B.** Legal size (11 inches by 14 inches) : ~~\$0.05~~ \$0.07 per page.

**[C.** If the actual cost to produce paper copies exceeds the above rates; the Borough may charge the actual cost of duplication.

**D.** The Borough shall provide electronic records free of charge. (i.e. records sent via e-mail and fax).]

Vote on First Reading: 10/18/2023

publication: 10/28/2023

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OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 <sup>st</sup> Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo			X			
Leeds	X		X			
Lawler		X	X			
XX-indicates vote      NV-not voting      AB. - Absent						

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COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote      NV-not voting      AB. - Absent						

\ Borough of Longport

Ordinance 2023-26

Page -2-

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/s/      **MONICA A. KYLE, RMC, CMR**  
**MUNICIPAL CLERK**

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Monica A. Kyle, RMC

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Nicholas M. Russo, Mayor

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James P. Leeds, Sr., Commissioner

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Daniel Lawler, Commissioner

**BOROUGH OF LONGPORT**

**COUNTY OF ATLANTIC**

**ORDINANCE 2023-27**

**AN ORDINANCE AMENDING ARTICLE II SECTION 161-14 SCHEDULE 2**

**Borough of Longport Code Provision Article II Section 161-14 Schedule 2 is hereby amended as follows:**

§ 161-14 Schedule 2: Limited Time and Angled Parking.

<b>Name of Street</b>	<b>Side</b>	<b>Time Limit</b>	<b>Location</b>
Atlantic Avenue [Amended 4-20-2016 by Ord. No. 2016-07]	North	1 hour from 7:00 a.m. to 4:00 p.m.	<del>Sixty-degree angled parking</del> From a point 25 feet east of the extended easterly curbline of 24 <sup>th</sup> Avenue to a point 70 feet easterly therefrom
Atlantic Avenue [Amended 4-20-2016 by Ord. No. 2016-07]	South	1 hour from 7:00 a.m. to 4:00 p.m.	30-degree angled parking from a point 33 feet east of the extended easterly curbline of 24 <sup>th</sup> Avenue to a point 70 feet easterly therefrom
Atlantic Avenue	South	1 hour from 7:00 a.m. to 4:00 p.m.	30-degree angled parking from a point 25 feet west of the extended westerly curbline of 24 <sup>th</sup> Avenue to a point 40 feet westerly therefrom
Atlantic Avenue	South	1 hour from 7:00 a.m. to 4:00 p.m.	30-degree angled parking from a point 25 feet west of the extended westerly curbline of 25 <sup>th</sup> Avenue to a point 40 feet westerly therefrom

Vote on First Reading: 10/18/2023

publication: 10/28/2023

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<b>COMMISSIONERS</b>	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>NV</b>	<b>AB</b>
Russo	X		X			
Leeds		X	X			
Lawler			X			
XX-indicates vote      NV-not voting      AB. - Absent						



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COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
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\ Borough of Longport

Ordinance 2023-27

Page -2-

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/s/      **MONICA A. KYLE, RMC, CMR**  
**MUNICIPAL CLERK**

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Monica A. Kyle, RMC

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Nicholas M. Russo, Mayor

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James P. Leeds, Sr., Commissioner

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Daniel Lawler, Commissioner

**BOROUGH OF LONGPORT  
COUNTY OF ATLANTIC  
ORDINANCE 2023-28**

**AN ORDINANCE AMENDING CHAPTER 78 SECTION 5**

**BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:**

**Borough of Longport Code Provision Chapter 78-5, addressing violation of the Borough Curfew, is hereby amended as follows:**

**§ 78-5 Violations and penalties.**

~~For a first violation of this offense~~ [A violation of any of the provisions of this article shall constitute a breach of the peace], a person may be subject to a fine of up to \$1,000 and/or up to 90 days of community service, in the discretion of the Municipal Court Judge. For a second or subsequent offense, a person who violates this chapter may be subject to a fine of up to \$1,000 and/or community service of up to 90 days, in the discretion of the Municipal Court Judge.

Vote on First Reading: 11/17/2023

publication:

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COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
XX-indicates vote      NV-not voting      AB. - Absent						

Vote on Second Reading/Public Hearing: 12/20/2023

publication:

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COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote      NV-not voting      AB. - Absent						

**Borough of Longport**

**Signature page for Ordinance 2023-28**

**Page 2 of 2**

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Monica Kyle, RMC, CMR

Municipal Clerk

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Mayor Nicholas Russo

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Commissioner James P. Leeds, Sr.

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Commissioner Daniel Lawler

**BOROUGH OF LONGPORT**

**COUNTY OF ATLANTIC**

**ORDINANCE 2023-29**

**AN ORDINANCE AMENDING CHAPTER 57 SECTIONS 18 and 19**

**BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:**

**Borough of Longport Code Provision Chapter 57 Sections 18 and 19, addressing alcoholic beverages in the Borough, is hereby amended as follows:**

**§ 57-18 Regulations.**

[Amended 3-22-2017 by Ord. No. 2017-08]

No person shall, on any public or quasi-public property, in or not in a private conveyance, within the Borough of Longport:

- A.** Consume any alcoholic beverage.
- B.** Be in possession of an opened or unsealed container of any alcoholic beverage.
- C.** The foregoing restrictions shall not apply to alcoholic beverages sold or sampled at the Longport Farmer's Market [or at Longport Borough special events] provided all applicable permits and authorizations have been obtained.

**§ 57-19 Violations and penalties.**

[A violation of Sections 17 – 19 constitutes a breach of the peace.] Any person who shall violate any of the provisions of this article shall, upon conviction thereof, be subject to a fine not to exceed ~~\$500.00~~ \$1,000.00 or a jail term in the county jail not to exceed ~~90 days~~ 6 months, or both, at the discretion of the sentencing judge, and each day that the violation under this article shall continue shall be deemed a separate violation under this article.

Vote on First Reading: 11/17/2023

publication:

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COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
XX-indicates vote      NV-not voting      AB. - Absent						

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COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote      NV-not voting      AB. - Absent						

**Borough of Longport**

**Signature page for Ordinance 2023-29**

**Page 2 of 2**

\_\_\_\_\_  
 Monica Kyle, RMC, CMR  
 Municipal Clerk

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 Mayor Nicholas Russo

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 Commissioner James P. Leeds, Sr.

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 Commissioner Daniel Lawler

**BOROUGH OF LONGPORT**

**COUNTY OF ATLANTIC**

**ORDINANCE 2023-30**

**AN ORDINANCE AMENDING CHAPTER 61 SECTIONS 6 and 8**

**BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:**

**Borough of Longport Code Provision Chapter 61 Sections 6 Q and 8, addressing the Borough's regulation of Beaches, Parks, Recreational Areas and Facilities, is hereby amended as follows:**

**§ 61-6 Rules and regulations.**

[Amended 5-4-1983]

It shall be unlawful for any person to engage in any of the following acts or conduct during the bathing season or at other times if so specified herein:

**Q. (Reserved)<sup>[1]</sup> [add – Any gathering of 10 or more minors not accompanied by a parent or legal guardian of one of the minors between the hours of 8:00 PM and 5:00 AM. This provision is in addition to and supplements Code Chapter 78 Sections 1-6 – Curfew].**

[1]Editor's Note: Former Subsection Q, regarding flying of kites, was repealed 5-17-2017 by Ord. No. 2017-12.

**§ 61-8 Violations and penalties.**

~~Any person violating any of the provisions of this article or any of the rules and regulations adopted hereunder shall, upon conviction thereof, be subject to a fine of not more than \$500 or to imprisonment for not more than 90 days, or to both such fine and imprisonment.~~

[A violation of this Section constitutes a breach of the peace. Any person who shall violate any of the provisions of this article shall, upon conviction thereof, be subject to a fine not to exceed \$1,000.00 or a jail term in the county jail not to exceed 6 months, or both, at the discretion of the sentencing judge, and each day that the violation under this article shall continue shall be deemed a separate violation under this article]

Vote on First Reading: 11/17/2023

publication:

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COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						

Lawler						
XX-indicates vote      NV-not voting      AB. - Absent						

Vote on Second Reading/Public Hearing: 12/20/2023

publication:

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COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote      NV-not voting      AB. - Absent						

**Borough of Longport**

**Signature page for Ordinance 2023-30**

**Page 2 of 2**

\_\_\_\_\_  
 Monica Kyle, RMC, CMR  
 Municipal Clerk

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 Mayor Nicholas Russo

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 Commissioner James P. Leeds, Sr.

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 Commissioner Daniel Lawler

**BOROUGH OF LONGPORT**

**COUNTY OF ATLANTIC**

**ORDINANCE 2023-31**

**AN ORDINANCE AMENDING CHAPTER 129 SECTION 2**

**BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:**

**Borough of Longport Code Provision Chapter 129-2, addressing violation of the Borough Peace and Good Order, is hereby amended as follows:**

**§ 129-2 Violations and penalties.**

[Amended 5-4-1983]

[A violation of any of the provisions of this article shall constitute a breach of the peace.] ~~Any person who shall violate any of the provisions of this article shall, upon conviction thereof, be subject to a fine not to exceed \$500.00~~ \$1,000.00 or a jail term in the county jail not to exceed ~~90 days~~ 6 months, or both, at the discretion of the sentencing judge, and each day that the violation under this article shall continue shall be deemed a separate violation under this article.

Vote on First Reading: 11/17/2023

publication:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 <sup>st</sup> Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
XX-indicates vote      NV-not voting      AB. - Absent						

Vote on Second Reading/Public Hearing : 12/20/023

publication:

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COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote      NV-not voting      AB. - Absent						

**Borough of Longport**

**Signature page for Ordinance 2023-31**

**Page 2 of 2**

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Monica Kyle, RMC, CMR

Municipal Clerk

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Mayor Nicholas Russo

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Commissioner James P. Leeds, Sr.

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Commissioner Daniel Lawler

**BOROUGH OF LONGPORT  
COUNTY OF ATLANTIC  
RESOLUTION 2023-137**

**A RESOLUTION ESTABLISHING THE BOROUGH EMPLOYEE HOLIDAY SCHEDULE FOR  
YEAR 2024**

**WHEREAS**, the Board of Commissioners has determined that Borough employees are entitled to receive 14 holidays per calendar year; and

**WHEREAS**, the Governing Body of the Borough of Longport shall determine these holiday dates by Resolution; and

**NOW THEREFORE BE IT FURTHER RESOLVED** that the following dates are established as year 2024 Borough Employee Holidays:

1	Monday	January 1, 2024	<i><b>NEW YEAR'S DAY</b></i>
2	Monday	January 15, 2024	<i><b>MARTIN LUTHER KING JR. DAY</b></i>
3	Monday	February 19, 2024	<i><b>PRESIDENTS' DAY</b></i>
4	Friday	March 29, 2024	<i><b>GOOD FRIDAY</b></i>
5	Monday	May 27, 2024	<i><b>MEMORIAL DAY</b></i>
6	Friday	June 21, 2024	<i><b>JUNETEENTH (Observed 3<sup>rd</sup> Friday)</b></i>
7	Thursday	July 4, 2024	<i><b>INDEPENDENCE DAY</b></i>
8	Monday	September 2, 2024	<i><b>LABOR DAY</b></i>
9	Monday	October 14, 2024	<i><b>COLUMBUS DAY</b></i>
10	Tuesday	November 5, 2024	<i><b>ELECTION DAY</b></i>
11	Monday	November 11, 2024	<i><b>VETERANS DAY</b></i>
12	Thursday	November 28, 2024	<i><b>THANKSGIVING DAY</b></i>
13	Friday	November 29, 2024	<i><b>DAY AFTER THANKSGIVING</b></i>
14	Wednesday	December 25, 2024	<i><b>CHRISTMAS DAY</b></i>

The holiday provisions in collective bargaining agreements shall apply to the affected employees.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:  
11/17/2023

\_\_\_\_\_  
/s/ Monica A. Kyle, RMC, Municipal Clerk

**BOROUGH OF LONGPORT**  
**Atlantic County - New Jersey**  
**Resolution 2023-138**

**AWARD OF CONTRACT TO**  
**GARDEN STATE LABORATORIES, INC.**  
**HILLSIDE, NEW JERSEY**  
**FOR THE**  
**WATER TESTING OF THE LONGPORT WATER SYSTEM**  
**At Various Locations**

**WHEREAS**, the Longport Public Works Department received one informal bid for the **Water Testing of the Longport Water System**, which information is on file with the Chief Financial Officer; and

**WHEREAS**, the Commissioner of Public Works has reviewed the Bid Proposal and has recommended award to, **GARDEN STATE LABORATORIES, INC.** of Hillside, New Jersey for an Amount not to exceed \$11,500.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Longport Borough Board of Commissioners that the recommendation of the Commissioner of Public Works is hereby accepted and that said Governing Body hereby awards, and the Chief Financial Officer is hereby authorized to execute Purchase Order/Contract for **Water Testing of the Longport Water System to Garden State Laboratories, Inc.** of Hillside, New Jersey for an amount not to exceed \$11,500.00; and

**BE IT FURTHER RESOLVED** that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

I, **Monica Kyle, RMC, CMR, Municipal Clerk** of the Borough of Longport, Atlantic County, N.J., do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Commissioners of the Borough of Longport at a Meeting of said Board of Commissioners held on November 17, 2023, and that said Resolution was adopted by not less than a two-thirds vote of the members of the Longport Borough Board of Commissioners

\_\_\_\_\_  
**MONICA A. KYLE, RMC, MUNICIPAL CLERK**

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote      NV-Not Voting      AB-Absent      MOT-Motion SEC-Second						

DATE OF ADOPTION: 11/17/2023

\_\_\_\_\_  
 /s/ **MONICA A. KYLE, RMC, MUNICIPAL CLERK**

**BOROUGH OF LONGPORT  
RESOLUTION #2023-139  
RESOLUTION AWARDING PROFESSIONAL SERVICE CONTRACT  
(EMPLOYEE ASSISTANCE PROGRAM)**

**WHEREAS**, the Borough of Longport has the need for a Borough Employee Assistance Program; and

**WHEREAS**, the local Public Contracts Law (N.J.S.A.40:11-1 et seq) exempts professional services from public advertising for bids which may be awarded by resolution of the governing body.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Longport, in the County of Atlantic and the State of New Jersey, as follows:

1. The Mayor of the Borough of Longport is hereby directed to execute and deliver a professional service contract for a one-year term commencing January 1, 2024 to December 31, 2024 as follows:

Description of Professional Service: Employee Assistance Program  
Name of Professional: Seaside Serenity Counseling, LLC, of Northfield, NJ  
Cost: \$255.00 per month

2. Funds are available for this purpose and the required certificate of availability of funds issued by the Borough's Chief Financial Officer is annexed hereto.
3. A brief notice stating the nature, duration, service, reference to the contract regarding the amount and that this resolution and the contract are on file and available for public inspection in the Borough of Longport Clerk's Office.
4. All resolutions inconsistent herewith are hereby repealed, and this resolution shall be effective immediately.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	NV	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC-Second						

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DATE OF ADOPTION:  
11/17/2023

\_\_\_\_\_  
/s/ Monica Kyle, Municipal Clerk

**BOROUGH OF LONGPORT**  
**Atlantic County - New Jersey**  
**Resolution 2023-140**

**A RESOLUTION AUTHORIZING APPROVAL OF OFFICIAL TOWERS FOR THE BOROUGH OF LONGPORT FOR CALENDAR YEARS 2024 and 2025**

**WHEREAS**, Chapter 158 of the Code of the Borough of Longport requires that applications to be Official Towers in the Borough of Longport must be submitted to the Municipal Police Chief for his review and recommendation; and

**WHEREAS**, the Municipal Police Chief has reviewed the following applications and has recommended to the Governing Body for its designation as Official Tower and that license hereby be issued by the Municipal Clerk for the Calendar Years of 2024 and 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Longport Borough Board of Commissioners that they hereby accept the recommendation of the Municipal Police Chief and designate the following businesses as Official Towers for the Borough of Longport for 2024 and 2025:

**Providence Towing Recovery, LLC** of Atlantic City, N.J.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby authorized to issue license in accordance with Chapter 158 to the businesses named above for the Calendar Years 2024 and 2025.

I, Monica Kyle, Municipal Clerk for the Borough of Longport, do hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Governing Body of the Borough of Longport held this 17th day of November, 2023, and in witness whereof I have hereunder set my hand and official seal of this date written.

	Motion	Second	Yes	Nay	Abstain	Absent
Russo						
Leeds						
Lawler						

\_\_\_\_\_  
MONICA KYLE, RMC  
Municipal Clerk

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

**DATE OF ADOPTION:** 11/17/2023

**BOROUGH OF LONGPORT**

**RESOLUTION # 2023-141**

**AUTHORIZING TRANSFER OF APPROPRIATIONS**

WHEREAS, the Chief Financial Officer of the Borough of Longport deems that it is in the best interest of the Borough to transfer appropriations from the specific line items in the 2023 Current Funds and Utility Funds; and

WHEREAS, transfers are permitted by N.J.S.A.40A:4;

NOW THEREFORE BE IT RESOLVED that the following transfers are made:

**CURRENT FUND**

**FROM:**

**TO:**

Beach Patrol SW	\$25,000.00	Data Processing	\$20,000.00
Legal OE	\$10,000.00	Other Insurance Premiums	\$15,000.00
Fire SW	\$30,000.00	Finance OE	\$500.00
Public Works OE	\$10,000.00	Health Benefit Waiver	\$6,000.00
PERS	\$10,000.00	Buildings & Grounds OE	\$3,000.00
Celebration of Special Events	\$4,000.00	Beach Patrol OE	\$25,000.00
Parks & Recreations OE	\$3,000.00	Electricity	\$23,000.00
Police SW	\$18,710.00	Street Lights	\$5,000.00
		Natural Gas	\$7,000.00
		PFRS	\$10.00
		State Disability	\$200.00
		Engineering	\$6,000.00

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion  
SEC-Second

DATE OF

ADOPTION:

11/17/2023

/s/ MONICA A. KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT**  
**Atlantic County, New Jersey**  
**Resolution 2023-142**

**AWARD OF CONTRACT FOR THE**  
**AMHERST AVENUE RAISED CROSSWALKS**  
**TO THINK PAVERS HARDSCAPING LLC OF MOUNT ROYAL, NJ**

**WHEREAS**, the Municipal Purchasing Agent received **three (3) bids** on **November 9, 2023** for the **Amherst Avenue Raised Crosswalks**; and

**WHEREAS**, the Municipal Engineer has reviewed the bids and is recommending awarding the **Base Bid** to the lowest responsible bidder, **Think Pavers Hardscaping LLC** of **Mount Royal, NJ**, for their total amount bid of **\$74,761.00**; and

**WHEREAS**, the Municipal Administrator has reviewed the recommended bid, has determined that it is within budget, and concurs with the recommendation of the Municipal Engineer; and

**WHEREAS**, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Longport Borough Board of Commissioners that the recommendation of the Municipal Administrator is hereby accepted and that said Governing Body hereby awards a Contract in the amount of **\$74,761.00** to **Think Pavers Hardscaping LLC** for the **Amherst Avenue Raised Crosswalks**.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LEEDS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LAWLER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

**DATE OF ADOPTION:** \_\_\_\_\_

11/17/2023

/s/MONICA KYLE, RMC

**BOROUGH OF LONGPORT  
COUNTY OF ATLANTIC  
STATE OF NEW JERSEY  
R 2023-143**

**AUTHORIZING A CHANGE ORDER TO A NON-FAIR AND OPEN CONTRACT TO  
EDWARD D. DENNIS, JR., OF REMINGTON & VERNICK ENGINEERS  
FOR PROFESSIONAL SERVICES AS LONGPORT MUNICIPAL ENGINEER**

**WHEREAS**, On March 15, 2023, per Resolution 2023-44, the Borough of Longport awarded a Professional Services Contract to Edward D. Dennis, Jr. of Remington & Vernick Engineers, Inc. to continue to as Longport Municipal Engineer; and

**WHEREAS**, it was determined that the value of the services for the Calendar Year 2023 will not exceed \$30,000; and

**WHEREAS**, due to additional and unanticipated work for the Municipal Engineer there is a need for a change order to account for the additional services associated with this work; and

**WHEREAS**, the Municipal Administrator in consultation with the Municipal Chief Financial Officer have determined that an additional \$ 25,000 for additional services is needed; and

**WHEREAS**, the Municipal Administrator and Municipal Chief Financial Officer have recommended that adjusted the fees for services for the Calendar Year 2023 from the Longport Municipal Engineer shall not exceed \$ 55,000; and

**WHEREAS**, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Longport that it hereby approves a Change Order of \$ 25,000.00 to the Contract with Edward D. Dennis, Jr. of Remington & Vernick Engineers for additional services needed bringing the total to an amount not to exceed \$ 55,000.00.

**BE IT FURTHER RESOLVED** that a Notice of this Contract Award shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the Laws of 1971.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote      NV-Not Voting      AB-Absent      MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

**DATE OF ADOPTION:**  
11/17/2023

\_\_\_\_\_  
/s/ MONICA KYLE, RMC, MUNICIPAL CLERK



**Longport Borough Financial Report  
Current and Utility Fund-Summary Only**

**October-23**

*(Misc. revenues and manual checks may not be included. Figures may not have been reconciled to bank or financial reports as of the reading date of this report. The previous monthly bank statements are reconciled and on file in the Finance Office)*

<b>Current Fund</b>		
<b>Beginning Balance</b>	<b>9/30/2023</b>	<b>\$7,082,119.30</b>
<b>Revenues</b>		
Taxes		2,066,589.28
Fees and Permits		125.00
Construction Fees		57,747.00
Beach Fees		0.00
Municipal Court		4,275.14
Interest on Investments		11,802.12
Miscellaneous		66,958.58
State Aid/Grants		20,218.59
Surplus Recognized		0.00
<b>Total Revenues</b>	<b>10/31/2023</b>	<b>\$2,227,715.71</b>
<b>Disbursements</b>		
Checks/payroll/debt/ due to capital/grants		\$1,279,763.26
Non-cash Surplus		0.00
<b>Total Disbursements</b>	<b>10/31/2023</b>	<b>\$1,279,763.26</b>
<b>Ending Balance</b>	<b>10/31/2023</b>	<b>\$8,030,071.75</b>

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<b>Utility Fund</b>		
<b>Beginning Balance</b>	<b>9/30/2023</b>	<b>\$1,058,291.39</b>
<b>Revenues</b>		
Water/Sewer Rents		\$6,500.67
Interest		1,457.31
Miscellaneous		2,955.00
Transfers from Current for Capital		0.00
<b>Total Revenues</b>	<b>10/31/2023</b>	<b>\$10,912.98</b>
<b>Disbursements</b>		
Checks/Payroll/Debt		\$84,591.02
<b>Total Disbursements</b>	<b>10/31/2023</b>	<b>\$84,591.02</b>
<b>Ending Balance</b>	<b>10/31/2023</b>	<b>\$984,613.35</b>