

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING  
MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, AUGUST 16, 2023 – 4:00 PM**

The meeting was called to order at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City, The Ocean City Sentinel, the Star Ledger, and Courier Post on August 11, 2023. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	absent
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Dennis, Chief Culmone, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Municipal Clerk Kyle stated the location of the emergency exits and discussed opportunities for public comment.

Proclamations were presented by Commissioner Lawler to the Longport Beach Patrol winners of the Bill Howarth Women’s Invitational including: Madelyn Fox, Emma Barnhart, Alivia Wainwright, Megan Fox and Morgan Lancaster. Beach Patrol Chief Tom Kresz also commended the lifeguards on their achievement.

Administrator Porter:

Administrator Porter discussed the new playground equipment and said the new delivery date is September 1<sup>st</sup> instead of July 28<sup>th</sup>. He added that he hoped to have the new equipment installed by October. He said the Borough is working on the bid specifications for installation. He noted that there was a change to the playground area to add a shade station. He noted that the Borough received a significant donation for the playground equipment and that the donor requested the installation of a shade station.

Administrator Porter provided an update on the electric vehicle charging station. He said the station passed the electrical inspection and that there is a resolution on the regular meeting agenda allowing the CFO to set the charging rates. He noted that the Borough is still waiting to have the EV signage delivered. He believed that the charging station would be up and running in a few weeks.

Administrator Porter added that all was going well in the Police, Fire, Beach Patrol and Public Works departments.

He said that Well House #4 is now up and running.

Borough Solicitor Affanato:

Borough Solicitor Affanato noted that there was an ordinance for a first reading on the regular meeting agenda that amends rules and regulations pertaining to signs on public structures/ public property. He explained that advertising signs had been placed on public property and that this ordinance would address this. He added that penalties had been increased and that the public right of way was specifically addressed in the ordinance.

Solicitor Affanato also discussed another ordinance on for a first reading that addresses lead inspection in the Borough through an agreement with the Atlantic County Improvement Authority.

Borough Engineer Dennis:

Engineer Dennis explained that Well #2 will be decommissioned once everything is determined to be working properly with Well #4.

Engineer Dennis said that he met with Administrator Porter to go over the Borough's capital plan and that the next step is to meet with Mr. Rutala to see what grant funding is available for the projects. He also discussed adopting a resolution for a complete streets policy that would better the Borough's position for additional State funding.

Engineer Dennis also discussed a resolution on the regular meeting agenda to move forward with the engineering portion of the Winchester Avenue Drainage project. He also reviewed options to increase parking on Atlantic Avenue. He discussed adding three spaces on Atlantic and 24<sup>th</sup> avenues and four spaces on Atlantic and 25<sup>th</sup> avenues on the ocean side. He noted that adding these spaces would require an ordinance update. It was explained that these angled spaces would require that vehicles back into them so it would be safer to pull out with the adjacent bicycle lane. He also discussed another option by making a section of 24<sup>th</sup> Avenue one way between Oberon and Atlantic avenues. He explained that this could add an additional five to seven parking spaces on the Borough side of the road. Solicitor Affanato noted that he would need descriptions of the new parking space locations to amend Borough ordinances. He also noted that there could be some legal concerns with the one-way traffic suggestion and that this option was on hold till September.

Commissioner Lawler discussed a State and Federal mandate to remove all lead and galvanized service lines by 2031. He said it was going to be a significant expense for the Borough. Engineer Dennis explained that Federal and State government is requiring all local utilities to remove lead and galvanized service lines not only from the main to the curb, but also from the curb to the house and into the main shut off valve. He said that this will not only be a financial impact, but will also impact homes. He added that there is grant funding available for this work and that it was something he would discuss with Mr. Rutala. He explained that it is something the Borough would need to get to work on as early as 2024. He explained that the cost for the work could be spread over seven years. Commissioner Leeds questioned how many homes in the Borough would require service line replacements. Engineer Dennis explained that there are properties that have different sections that needed to be replaced. He explained that some had the house side only, others the street side, and some in-between. It was noted that an estimated 700 homes would be impacted.

Commissioner Leeds also asked about the angled parking previously discussed for Atlantic Avenue stating his concern for bicyclists. Engineer Dennis explained that these angled parking spaces would require that vehicles back in to the space, so that when pulling out into the bike lane, it would be safer since drivers would be able to see ahead of them. Commissioner Leeds asked about the bike lanes being

repainted after Atlantic Avenue was repaved. Administrator Porter asked Engineer Dennis for a paving time line for Atlantic Avenue.

Commissioner Leeds commented on two resolutions on the regular meeting agenda including 2023-105 denouncing antisemitism and 2023-112 raising mental health awareness. He complimented the Borough on these resolutions and said they were important topics to bring awareness to.

Commissioner Lawler discussed the offshore wind project. He noted that he was invited to a recent meeting in Ventnor, but was unable to attend. He explained that there are eight towns in Long Beach Island that are suing Orsted. He said that Longport was asked if they wanted to join the lawsuit. He added that Brigantine is going to join that lawsuit. He stated that he is against the offshore windfarm. Commissioner Leeds also said that he is against the offshore windfarm. Commissioner Lawler noted that Mayor Russo, who was absent from the meeting, supports the project. Commissioner Lawler said that he wanted to support stopping the construction of the offshore windfarm project. He also noted that Cape May and Ocean City also have lawsuits against Orsted. He said he needed more information including costs before he could make a decision to join LBI's lawsuit. He also added that the decision is not his alone to make.

Mayor Russo:

Mayor Russo – absent.

Commissioner Leeds:

Commissioner Leeds – nothing further to report.

Commissioner Lawler:

Commissioner Lawler – nothing further to report.

Municipal Clerk Kyle:

Municipal Clerk Kyle announced several upcoming summer events in the Borough including the library beach event and PBA mini-golf tournament on Saturday, the upcoming fireworks display on Aug. 26 (wind/rain date Aug. 27<sup>th</sup>), and the Hazard Mitigation Committee and Local Emergency Planning Committee meeting on August 31<sup>st</sup>. She also noted that she will begin work on the 2024 Board of Commissioners Meeting Schedule and requested that the Governing Body please provide any changes or suggestions for future meeting dates.

Miscellaneous:

Administrator Porter noted that the sound system in Commissioner Chambers would soon be replaced.

**Motion to Adjourn** – Commissioner Lawler, seconded by Commissioner Leeds. All in Favor – Yes. None Opposed. Meeting adjourned at 4:29 pm. Mayor Russo – absent.

**BOROUGH OF LONGPORT COMMISSION MEETING  
MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, AUGUST 16, 2023**

The meeting was called to order with the flag salute at 4:30 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City, The Ocean City Sentinel, the Star Ledger and Courier Post on August 11, 2023. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	absent
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Dennis, Chief Culmone, Fire Chief Clayton, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Municipal Clerk Kyle noted the emergency exits provided and public comment information.

Approval of Minutes:

Municipal Clerk Kyle requested a motion to approve the minutes from the July 19, 2023, Workshop and Regular Commission Meeting. Commissioner Lawler made a motion, seconded by Commissioner Leeds, to approve the minutes. All in Favor - ALL AYES. None opposed. Mayor Russo – absent. It was noted that the July 5, 2023, meeting minutes would not be considered for approval as Commissioner Leeds was absent from the July 5, 2023, meeting. The minutes would be put on for consideration at the September meeting.

**ORDINANCES – SECOND READING/ PUBLIC HEARING: O2023-20 – An Ordinance Amending Part II Chapters 111-20.1 and 111-28**

Bob English of Longport recommended not allowing landscaping on Saturdays during the months of June, July, and August to help alleviate parking concerns in the summer season.

**ORDINANCES:**

Number	Title
2023-20	An Ordinance Amending Part II Chapters 111-20.1 and 111-28
Purpose	The purpose of this ordinance is amend the ordinance regulating landscaping operations to the same hours and days as those of construction in the Borough of Longport.
Motion	Motion – Commissioner Lawler, seconded by Commissioner Leeds to adopt Ordinance #O2023-20.

Roll Call Vote	Commissioner Leeds – YES. Commissioner Lawler – YES. ALL AYES. None opposed. Mayor Russo – absent.
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**ORDINANCE:**

The following ordinances were introduced for a first reading/ introduction:

**First Reading/ Introduction of the following Ordinances: O2023-21 – An Ordinance Amending Part II Chapter 112 Sections 17 and 20, and O2023-22 – An Ordinance Adding Article III Section 135-15. A second reading and public hearing will be held at the September 20, 2023, Regular Commission Meeting that will follow the 4 pm workshop meeting.**

**ORDINANCES:**

Number	Title
2023-21	An Ordinance Amending Part II Part II Chapter 112 Sections 17 and 20
Purpose	The purpose of this ordinance is amend where signs and posters are not permitted to be placed in the Borough. It also increases the fine for those who violate the ordinance from \$100 to \$500.
Motion	Motion – Commissioner Leeds, seconded by Commissioner Lawler to Introduce Ordinance #O2023-21.
All in Favor	ALL AYES. None opposed. Mayor Russo – absent.
2023-22	An Ordinance Adding Article III Section 135-15
Purpose	The purpose of this ordinance is add a section for lead paint inspections that are required for certain rental properties. The ordinance establishes rules and regulations as well as a shared services agreement for lead inspections with the Atlantic County Improvement Authority.
Motion	Motion – Commissioner Lawler, seconded by Commissioner Leeds to Introduce Ordinance #O2023-22.
All in Favor	ALL AYES. None opposed. Mayor Russo – absent.

**Public Comment or questions on listed resolutions: R2023-102 through R2023-113:**

There were no comments or questions from the public regarding the consent agenda resolutions 2023-102 through 2023-113.

A motion was made by Commissioner Lawler, seconded by Commissioner Leeds, to adopt the Consent Agenda. All in Favor - All Ayes. None Opposed. Mayor Russo – absent.

**RESOLUTIONS – CONSENT AGENDA (R2023-102 through R2023-113):**

Number	Title
2023-102	Chapter 159 – Budget Insertion for Drunk Driving Enforcement Fund MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-103	A Resolution Establishing an Emergency ‘No Parking’ Area During the 2023 Wounded Warrior Parade MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-104	A Resolution Authorizing a Fireworks Display in the Borough of Longport MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-105	A Resolution Denouncing Antisemitism and Calling for Healing and Education MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-106	A Resolution Authorizing the Disposal of Surplus Property MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-107	Resolution Appointing SLEO II MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-108	Award of Contract to Calvi Electric Co., PO Box 1073, Pleasantville, NJ 08232, for the Repair of the 34 <sup>th</sup> Avenue Pump Station MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-109	Chapter 159 – Budget Insertion for Drive Sober or Get Pulled Over – Holiday Crackdown MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-110	Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Authorizing the Chief Financial Officer to Set Fees for EV Charging Station MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-111	Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Authorizing a Shared Services Agreement with the Atlantic County Improvement Authority MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO –

2023-112	absent.  A Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Supporting a Stigma Free Atlantic Initiative MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.
2023-113	Authorizing a Non-Fair and Open Professional Services Contract with Remington & Vernick Engineers of Pleasantville, NJ, for Professional Engineering Services for the Winchester Avenue Drainage Improvements – Phase 1 MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed. MAYOR RUSSO – absent.

**BILL LIST**

Commissioner Leeds asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED. Mayor Russo – absent.

**FINANCIAL SUMMARY REPORT**

Commissioner Leeds asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED. Mayor Russo – absent.

**ADMINISTRATOR’S REPORT:**

Nothing further to report.

**SOLICITOR’S REPORT:**

Nothing further to report.

**ENGINEER’S REPORT:**

Nothing further to report.

**COMMISSIONERS REPORTS:**

**MAYOR RUSSO**

Mayor Russo – absent.

**COMMISSIONER LEEDS**

Commissioner Leeds – nothing further to report.

**COMMISSIONER LAWLER**

Commissioner Lawler - nothing further to report.

**PUBLIC COMMENT**

Trish English of Longport noted that this was the first meeting since the Town Party was held and that she wanted to commend the Borough on a job well done and thanked several employees including: Scott Porter, Jenna Kelly, Debra Kelly, and Monica Kyle. She added that many people would like to see the event held, again, next year. Commissioner Lawler commended the 125<sup>th</sup> Anniversary Committee for creating such a successful and well-received event. Commissioner Leeds also commended all involved

for a job well done. Administrator Porter thanked Ms. English for her kind words and commended the 125<sup>th</sup> Anniversary Committee for its dedication and time involved in planning the Town Party over several months. He added that they were the key reason for the event's success.

Bob English of Longport echoed Ms. English's comments. He said all the feedback he has heard regarding the event was positive.

Mr. English said that at a previous meeting he had asked about contractor insurance and noted that he has not received an answer, yet. Administrator Porter explained that the Building Department has a system where the insurance information is verified each year. Mr. English wanted to know if this was for all contractors, not just new construction. It was explained that not all repair work requires a permit. It was also noted that the Borough does not license the contractors, they are licensed by the State. Chief Clayton explained that certain contractors such as plumbers or electricians have to maintain insurance as part of their license requirements.

Ricky Gerhardt, Longport Public Library Director, thanked the Beach Patrol, Fire Department and Public Works for their assistance in its upcoming event on Saturday. He said that the library was hosting a bonfire and concert on the beach starting at 6:30 pm.

#### **ADJOURNMENT**

MOTION – COMMISSIONER LEEDS, SECOND – COMMISSIONER LAWLER. All AYES- none opposed.  
Adjournment – 4:44 pm. MAYOR RUSSO – absent.