



## BOROUGH OF LONGPORT

### AGENDA- May 15, 2012 – 12 O’CLOCK NOON

*THE PRESS AND THE DOWNBEACH CURRENT WERE NOTIFIED OF THIS MEETING AND A COPY OF SAME WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND THE MUNICIPAL WEBSITE*

- 1.** FLAG SALUTE – AMERICAN LEGION #469
- 2.** CERTIFICATION OF ELECTION – EMILIA R. STRAWDER, DEPUTY MUNICIPAL CLERK
- 3.** SWEARING – IN CEREMONY - JOHN ROSENBERGER, ESQUIRE

#### **BOARD OF COMMISSIONERS**

DANIEL LAWLER  
JAMES P. LEEDS, SR.  
NICHOLAS M. RUSSO

#### **4. RESOLUTIONS**

R2012-35	APPOINTING MAYOR OF LONGPORT
R2012-36	APPOINTING COMMISSIONER OF REVENUE AND FINANCE
R2012-37	APPOINTING COMMISSIONER OF PUBLIC SAFETY AND PUBLIC AFFAIRS
R2012-38	APPOINTING COMMISSIONER OF PUBLIC WORKS, PARKS AND PROPERTY.
R2012-39	DESIGNATION OF DUTIES, COMMISSIONER OF REVENUE AND FINANCE AND DEPUTY MAYOR
R2012-40	DESIGNATION OF DUTIES, COMMISSIONER OF PUBLIC SAFETY AND PUBLIC AFFAIRS
R2012-41	DESIGNATION OF DUTIES, COMMISSIONER OF PUBLIC WORKS, PARKS AND PROPERTY.
R2012-42	AUTHORIZATION TO CONVENE INTO AN EXECUTIVE SESSION

#### **5. CLOSING REMARKS**

#### **6. ADJOURNMENT**

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**Borough of Longport  
Resolution 2012-35**

APPOINTING MAYOR OF THE BOROUGH OF LONGPORT

Be it Resolved by the Board of Commissioners of the Borough of Longport, New Jersey,

That \_\_\_\_\_, be and is hereby designated Mayor of the Borough of Longport, and chosen President of the Board of Commissioners to preside at all meetings of said Board, to supervise all departments and report to the Board, for its action, all matters requiring the attention of the Board of any department pursuant to Sections 40:72-0-11, R.S.

Date:

I, Emilia R. Strawder, Deputy Borough Clerk, Borough of Longport, Atlantic County, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Borough of Longport Commissioners at a meeting of said Commission held on May 20, 2008 and said resolution was adopted by not less than a two-thirds vote of the members of the Commission.

\_\_\_\_\_  
Thomas D. Hiltner, RMC, Borough Clerk  
Emilia R. Strawder, Deputy Municipal Clerk

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Lawler - R

**Borough of Longport  
Resolution 2012-36**

APPOINTING COMMISSIONER OF REVENUE AND FINANCE

Be it Resolved by the Board of Commissioners of the Borough of Longport, New Jersey,

That \_\_\_\_\_, be and is hereby designated Commissioner of Revenue and Finance, and all executive, administrative, judicial and legislative power, authority, and duties pertaining to said Departments and the same are hereby vested in him, and he shall perform all duties with respect thereto.

Date:

I, Emilia R. Strawder, Deputy Borough Clerk, Borough of Longport, Atlantic County, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Borough of Longport Commissioners at a meeting of said Commission held on May 15, 2012 and said resolution was adopted by not less than a two-thirds vote of the members of the Commission.

\_\_\_\_\_  
Thomas D. Hiltner, RMC, Borough Clerk  
Emilia R. Strawder, Deputy Clerk

~~Keedy~~ Russo - Lawler  
Keeds -

**Borough of Longport  
Resolution 2012-37**

APPOINTING COMMISSIONER OF PUBLIC SAFETY AND PUBLIC AFFAIRS.

Be it Resolved by the Board of Commissioners of the Borough of Longport, New Jersey,

That \_\_\_\_\_, be and is hereby designated Commissioner of the of Public Safety and Public Affairs, and all executive, administrative, judicial and legislative power, authority, and duties pertaining to said Departments and the same are hereby vested in him, and he shall perform all duties with respect thereto.

Date:

I, Emilia R. Strawder, Deputy Borough Clerk, Borough of Longport, Atlantic County, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Borough of Longport Commissioners at a meeting of said Commission held on May 15, 2012 and said resolution was adopted by not less than a two-thirds vote of the members of the Commission.

\_\_\_\_\_  
Thomas D. Hiltner, RMC, Borough Clerk  
Emilia R. Strawder, Deputy Clerk

Lawler - ~~Man~~ Russo  
Leeds -

**Borough of Longport  
Resolution 2012-38**

APPOINTING COMMISSIONER OF PUBLIC WORKS, PROPERTY ~~AND DEPUTY~~  
~~MAYOR~~

Be it Resolved by the Board of Commissioners of the Borough of Longport, New Jersey,

That \_\_\_\_\_, be and is hereby designated Commissioner of the of Public Works, Parks and Property and Deputy Mayor, and all executive, administrative, judicial and legislative power, authority, and duties pertaining to said Departments and the same are hereby vested in him, and he shall perform all duties with respect thereto.

Date:

I, Emilia R. Strawder, Deputy Borough Clerk, Borough of Longport, Atlantic County, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Borough of Longport Commissioners at a meeting of said Commission held on May 15, 2012 and said resolution was adopted by not less than a two-thirds vote of the members of the Commission.

\_\_\_\_\_  
Thomas D. Hiltner, RMC, Borough Clerk  
Emilia R. Strawder, Deputy Clerk

Russo - leads  
Lawler -

RESOLUTION # 2012-39

A RESOLUTION DESIGNATING THE DUTIES AND DEPARTMENTS  
PERTAINING TO **DIRECTOR OF REVENUE AND FINANCE**

BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that the Executive, Administrative, Judicial and Legislative Powers, Authority and Duties pertaining to the following departments be and the same are hereby distributed to the **DIRECTOR OF REVENUE AND FINANCE AND DEPUTY MAYOR**:

- ASSESSOR
- CHIEF FINANCIAL OFFICER
- ELECTIONS
- BEACH FEE ADMINISTRATION
- PERSONNEL ADMINISTRATION
- BOROUGH HALL OFFICE MANAGER AND COORDINATOR
- BOROUGH HALL BUILDING
- COLLECTION OF TAXES
- TAX LIEN FORECLOSURES
- AUDITOR
- INSURANCE FUNDS AND BONDS
- CONTINGENT FUNDS
- BOOKEEPING DEPARTMENT

Be the same and hereby distributed into the Department of Revenue and Finance, and the Director of said Department is hereby vested with all the aforesaid powers and shall perform all duties with respect thereto; and

BE IT FURTHER RESOLVED that \_\_\_\_\_ be and is hereby designated **DIRECTOR OF REVENUE AND FINANCE AND DEPUTY MAYOR**.

All Resolutions inconsistent herewith are hereby repealed and this Resolution shall be effective immediately.

Adopted:

*Leeds*

*Russo*

RESOLUTION # 2012-40

A RESOLUTION DESIGNATING THE DUTIES AND DEPARTMENTS  
PERTAINING TO DIRECTOR OF **PUBLIC SAFETY AND PUBLIC AFFAIRS** IN  
THE BOROUGH OF LONGPORT

BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that the Executive, Administrative, Judicial and Legislative Powers, Authority and Duties pertaining to the following Departments be and the same are hereby distributed to the DIRECTOR of PUBLIC AFFAIRS and PUBLIC SAFETY:

- POLICE
- EMERGENCY MANAGEMENT
- REGISTRAR/ VITAL STATISTICS
- MUNICIPAL CLERK
- MUNICIPAL COURT
- LIFE GUARDS AND INSPECTORS
- FIRE DEPARTMENT
- MUNICIPAL ADMINISTRATOR
- SOLICITOR
- MAYOR'S ADVISOR AND CONSULTANT
- PLANNING/ZONING BOARD
- ALL DEPARTMENTS NOT SPECIFICALLY DISTRIBUTED

Be and the same are hereby distributed into the Department of Public Safety and Public Affairs, and the Director of said Department is hereby vested with all the aforesaid powers and shall perform all duties with respect thereto; and

BE IT FURTHER RESOLVED that \_\_\_\_\_ be and is hereby designated DIRECTOR OF PUBLIC AFFAIRS AND PUBLIC SAFETY.

All Resolutions inconsistent herewith are hereby repealed and this Resolution shall take effect immediately.

Adopted:

*Leeds -*  
*Lawler -*

Borough of Longport  
Resolution 2012-41

**A RESOLUTION DESIGNATING THE DUTIES AND DEPARTMENTS PERTAINING TO DIRECTOR OF  
PUBLIC WORKS, PARKS AND PUBLIC PROPERTY**

BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that the Executive, Administrative, Judicial and Legislative Powers, Authority and Duties pertaining to the following Departments be and the same are hereby distributed to the DIRECTOR OF PUBLIC WORKS, PARKS AND PUBLIC PROPERTY:

WATER  
ENGINEER AND SURVEYOR  
STREETS  
BOARDWALKS  
PARKS  
PLAYGROUNDS  
BEACHES  
JETTIES  
BULKHEADS  
PUBLIC LIGHTING  
TRASH, GARBAGE AND RECYCLING  
ALL PUBLIC BUILDINGS  
CONSTRUCTION CODE  
CODE ENFORCEMENT

Be and the same are hereby distributed into the Department of Public Safety and Public Affairs, and the Director of said Department is hereby vested with all the aforesaid powers and shall perform all duties with respect thereto and;

BE IT FURTHER RESOLVED that \_\_\_\_\_ be and is hereby designated DIRECTOR OF PUBLIC WORKS, PARKS AND PUBLIC PROPERTY.

All Resolutions inconsistent herewith are hereby repealed and this Resolution shall be effective immediately.

Adopted:

*Russo*  
*Lawler*

BOROUGH OF LONGPORT  
R2012-42

TO AUTHORIZE THE CONVENING OF A CLOSED (EXECUTIVE) SESSION

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into a Closed Session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Longport has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the Borough of Longport will go into closed session for the following reasons as outlined in N.J.S.A.10:4-12:

**(8) ANY MATTER INVOLVING THE EMPLOYMENT, APPOINTMENT, TERMINATION OF EMPLOYMENT, TERMS AND CONDITIONS OF EMPLOYMENT, EVALUATION OF THE PERFORMANCE OF, PROMOTION OR DISCIPLINING OF ANY SPECIFIC PROSPECTIVE PUBLIC OFFICER OR EMPLOYEE OR CURRENT PUBLIC OFFICER OR EMPLOYEE EMPLOYED OR APPOINTED BY THE PUBLIC BODY, UNLESS ALL THE INDIVIDUAL EMPLOYEES OR APPOINTEES WHOSE RIGHTS COULD BE ADVERSELY AFFECTED REQUEST IN WRITING THAT SUCH MATTER OR MATTERS BE DISCUSSED AT A PUBLIC MEETING**

BE IT FURTHER RESOLVED that the discussion conducted in this session be disclosed at such time as the need for confidentiality is no longer needed.

All resolutions or parts of resolutions inconstant herewith are hereby repealed and this resolution shall take effect immediately.

Adopted \_\_\_\_\_

Russo  
Lawler