



Borough of Longport

AGENDA- April 18, 2012

THE PRESS AND THE DOWNBEACH CURRENT WERE NOTIFIED OF THIS MEETING AND A COPY OF SAME WAS POSTED ON THE BULLETIN BOARD IN BOROUGH HALL.

WORKSHOP SESSION – 1:30 PM TO 2 PM

REGULAR MEETING 2 PM

FLAG SALUTE, OPEN PUBLIC MEETING NOTICE, ROLL CALL, ANNOUNCEMENTS

1. **APPROVAL OF MINUTES** FOR COMMISSION MEETING 3/21/2012

2. **ORDINANCES (1st reading) 2nd reading scheduled May 23rd**

O2012-03	Amending O2012-01 Salary, Wages and Compensation 2012
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3. **ORDINANCES (2nd Reading/Public Comment)**

O2012-02	Exceed Municipal Budget Appropriation Limits and to Establish a Cap Bank
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4. **2012 BUDGET HEARING**

5. **RESOLUTIONS**

R2012-27	Recycling Tonnage Grant Resolution
R2012-28	Authorizing Payment of School Tax Levy to LP Board of Education
R2012-29	Authorizing Award of Contract For Electric Generation Supply Services
R2012-30	Opposing Senate Bills 1451 and 1452 (OPRA)
R2012-31	Authorizing Payment of Sick Time- Winifred Adams
R2012-32	Amendment to Longport Personnel Policy & Procedures Manual
R2012-33	Resolution to Adopt 2012 Budget
R2012-34	Resolution to Award Contract to Municipal Tax Consultant

6. **BILL PAY LIST + FINANCIAL REPORT SUMMARY**

7. **COMMISSIONERS REPORTS**

8. **PUBLIC COMMENT**

9. **ADJOURNMENT**

Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00002249	04/12/12	00304	FORD, SCOTT, & ASSOCIATES, LLC PROFESSIONAL SVC - AUDIT	Open	4,000.00	0.00	
00011674	04/12/12	00112	TRICO EQUIPMENT SERVICE BACKHOE	Open	609.47	0.00	
00017580	04/17/12	18306	NJ EMERGENCY PREPAREDNESS ASSO REG FEE - BAUMGARDNER	Open	75.00	0.00	
00019022	04/11/12	10729	ASSOCIATES FOR LIFE EAP SERVICES JAN-MAR 2012	Open	765.00	0.00	
00019241	04/12/12	00155	JOHN SCOTT ABBOTT ESQ ATTEND AT PLANNING BD MEETING	Open	350.00	0.00	
00019242	04/17/12	00155	JOHN SCOTT ABBOTT ESQ ATTEND AT PLANNING MEETING	Open	350.00	0.00	
00019625	04/12/12	10760	CHARLES CAUFF T/A QTR TESTING-14TH ST PUMP STAT	Open	75.00	0.00	
00019893	04/11/12	10539	SHORE MEMORIAL HOSPITAL CPR CARDS	Open	91.00	0.00	
00019897	04/11/12	18879	SWISS PHONES BELT CLIP REX29	Open	34.65	0.00	
00019961	04/12/12	00166	SHORE TRUEVALUE HARDWARE MISC HARDWARE SUPPLIES	Open	18.90	0.00	
00020017	04/12/12	10583	COLMAR HOME CENTER MISC HARDWARE SUPPLIES	Open	152.71	0.00	
00020040	04/16/12	18832	ONE CALL CONCEPTS, INC ONE CALL MESSAGES	Open	16.52	0.00	
00020121	04/11/12	18831	POINT CAR WASH VEHICLE MAINTENANCE	Open	216.00	0.00	
00020122	04/12/12	18831	POINT CAR WASH VEHICLE WASHING	Open	48.00	0.00	
00020348	04/12/12	01427	MOSSMAN BUSINESS MACHINES MXSCX1 STAPLES/SVC SCANNER	Open	200.00	0.00	
00020349	04/12/12	18109	TREAS.STATE OF NJ/NJ DCA STATE TRAINING FEE 1ST QTR	Open	1,494.00	0.00	
00020350	04/12/12	01256	JEWISH TIMES PLANNING BOARD - AD	Open	59.44	0.00	
00020459	04/12/12	00130	LANDSMAN UNIFORMS INC UNIFORM - PTLM. PARRATT	Open	183.00	0.00	
00020460	04/12/12	18589	COUNTY OF CAPE MAY TRAINING - PETRACCI SLEO I	Open	350.00	0.00	
020550	04/11/12	01463	ATLANTIC COAST ALARM INC SERVICE CALL- BAD CONNECTOR	Open	158.00	0.00	
020572	04/12/12	00278	J C MILLER COMPANY MOTOR VEHICLE PARTS	Open	367.90	0.00	
00020660	04/12/12	00112	TRICO EQUIPMENT STABILIZER PAD	Open	42.90	0.00	
00020661	04/17/12	01438	GRAINGER, INC TUBING FOR CHLORINATOR	Open	21.68	0.00	
00020730	04/12/12	00148	SOUTH JERSEY WELDING CYLINDER RENTAL	Open	35.22	0.00	
00020731	04/12/12	00148	SOUTH JERSEY WELDING CYLINDER RENTAL	Open	44.01	0.00	
00020775	04/16/12	00102	ATLANTIC COUNTY UTILITIES AUTH TRASH COLLECTION FEE	Open	4,176.66	0.00	
00020776	04/16/12	00102	ATLANTIC COUNTY UTILITIES AUTH RECYCLING COLLECTION	Open	2,961.25	0.00	
00020798	04/16/12	00102	ATLANTIC COUNTY UTILITIES AUTH TIP FEES FOR WASTE DISPOSAL	Open	1,511.20	0.00	
00020890	04/12/12	01147	WESTERN TERMITE & PEST CONTROL PEST CONTROL SVC APRIL	Open	248.00	0.00	
00020926	04/12/12	18103	L N LAYTON LLC REPAIRED GAS PUMP	Open	238.00	0.00	
00020927	04/12/12	18613	RONNIE'S GARDEN CENTER, INC. SPRING FLOWERS FOR PARKS	Open	479.68	0.00	
00020928	04/16/12	00580	FOXCROFT EQUIPMENT & SERVICE CHLORINE EJECTOR PARTS	Open	450.00	0.00	
00020930	04/12/12	01462	ACTION SUPPLY CONCRETE - SIDEWALK REPAIRS	Open	419.00	0.00	
00020931	04/16/12	01458	ORCHARD'S HYDRAULICS INC. PTO CLUTCH PUMP-BUCKET TRUCK	Open	385.26	0.00	
00020933	04/12/12	18415	MOTORS & DRIVES, INC. STA-RITE COMPLETE PUMP REPAIR	Open	193.38	0.00	
00020937	04/16/12	00928	MIKE'S ABSECON AUTO REPAIR REPAIR TO BUCKET TRUCK	Open	190.53	0.00	
00020938	04/16/12	00280	SOMERS POINT LUMBER COMPANY REPAIR ROOF ON GAZEBOS	Open	96.99	0.00	
00020940	04/18/12	10815	MARINE LUMBER & PILING, INC MATERIAL BULKHEAD REPAIR	Open	358.25	0.00	
00020941	04/16/12	01458	ORCHARD'S HYDRAULICS INC. HYDRAULIC HOSES FOR BACKHOE	Open	68.89	0.00	
00020942	04/18/12	10665	SAM'S CLUB JANITORIAL SUPPLIES/BINDERS	Open	688.40	0.00	
00020944	04/18/12	01410	SOLTZ PAINT INC TRAFFIC PAINT	Open	257.68	0.00	
00020983	04/11/12	01437	CITY OF VENTNOR SHARED COST MAIL-IN BALLOT AD	Open	1,995.00	0.00	
00020984	04/16/12	00378	GENERAL CODE PUBLISHERS CORP ECODE ANNUAL MAINTENANCE	Open	1,195.00	0.00	
0021029	04/16/12	18921	JOHN ROSENBERGER, ESQ SPECIAL DWI SESSION/TRAILS	Open	350.00	0.00	
0021030	04/16/12	01279	CARL N TRIPICIAN ESQ SPECIAL DWI SESSION/TRAILS	Open	350.00	0.00	
00021031	04/16/12	10782	NCAA OF NJ DUES-2012 MUNICIPAL COURT ADM	Open	45.00	0.00	
00021077	04/18/12	00575	CASA PAYROLL SERVICE PAYROLL SERVICES	Open	419.85	0.00	
00021182	04/11/12	18818	SUPERVALU EASTER EGG HUNT SUPPLIES	Open	84.84	0.00	
00021189	04/11/12	01461	STETSON & CO COFFEE SUPPLIES	Open	53.00	0.00	
00021252	04/11/12	00277	JERSEY CAPE DIAG.TRAIN.&OPPORT BEACH TAGS	Open	458.59	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00021253	04/12/12	01107	STANDARD INSURANCE COMPANY	DENTAL INSURANCE - APRIL	Open	2,964.52	0.00
00021255	04/17/12	00173	NJ STATE ASSOC POLICE CHIEFS	ANNUAL TRAINING CONF. 6/12	Open	470.00	0.00
00021256	04/17/12	00740	THIS AND THAT	UNIFORMS	Open	444.00	0.00
00021301	04/12/12	10665	SAM'S CLUB	MEMBERSHIP FEE	Open	85.60	0.00
00021302	04/12/12	18818	SUPERVALU	EASTER EGG HUNT SUPPLIES	Open	223.72	0.00
00021303	04/11/12	10641	VERIZON	MONTHLY TELEPHONE SERVICE	Open	188.76	0.00
00021304	04/11/12	18745	JAMES SWIFT	1ST QTR PUBLIC DEFENDER PYMT	Open	526.75	0.00
00021306	04/16/12	01427	MOSSMAN BUSINESS MACHINES	MX2601 COPIES	Open	72.43	0.00
00021307	04/17/12	18614	MAGELLAN HILL TECHNOLOGIES	MONTHLY TELEPHONE SERVICE	Open	1,916.37	0.00
00021308	04/17/12	01017	VENTNOR PRINT SHOP	ENVELOPES & BUSINESS CARDS	Open	296.00	0.00
00021309	04/12/12	18670	WATCHUNG SPRING WATER CO, INC.	WATER BOTTLES	Open	26.94	0.00
00021310	04/16/12	00158	POMONA HEATING & COOLING LLC	FUEL - TICKET #52415	Open	825.39	0.00
00021311	04/12/12	10724	GILES AND RANSOME	CAT LOADER SVC & REPAIR	Open	1,704.04	0.00
00021312	04/12/12	18225	ATLANTIC CO TREASURER	HEPATITIS B VACCINES	Open	70.00	0.00
00021313	04/12/12	10535	EMR CORPORATION	QTRLY HVAC INSPECTION	Open	768.00	0.00
00021314	04/17/12	18754	TELVUE	WEBUS MONTHLY SUPPORT	Open	300.00	0.00
00021315	04/12/12	18948	GLOBAL COMPUTER SUPPLIES INC.	UPS REPLACEMENT BATTERY RBC6	Open	100.57	0.00
00021316	04/12/12	18430	VAL-U AUTO PARTS	MOTOR VEHICLE PARTS	Open	43.20	0.00
00021317	04/12/12	18942	EASTERN AUTOPARTS WAREHOUSE	MOTOR VEHICLE PARTS	Open	242.92	0.00
00021318	04/17/12	18679	INTERSTATE BATTERY SYSTEM	CAR BATTERY MTP-65	Open	97.95	0.00
00021319	04/17/12	18459	CITY OF MARGATE	SHARED SERVICE-MECHANIC-MARCH	Open	990.00	0.00
00021320	04/16/12	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	526.28	0.00
00021321	04/17/12	18829	STERNS & WEINROTH	LEGAL - PROFESSIONAL SVCS	Open	1,981.10	0.00
00021322	04/17/12	00240	ATL CO JIF	2ND QTR JIF ASSESSMENTS	Open	58,874.00	0.00
00021323	04/17/12	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY - GENERAL	Open	10,275.67	0.00
00021324	04/17/12	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY-STREET LIGHTS	Open	4,856.16	0.00
00021325	04/18/12	18781	ATLANTIC TOMORROWS OFFICE	COPIES ON SAVINS COPIERS	Open	280.54	0.00
00021326	04/18/12	18804	UNIFIRST CORPORATION	PUBLIC WORKS UNFIORM EXPENSE	Open	291.75	0.00
00021327	04/18/12	18472	PETROLEUM TRADERS CORPORATION	FUEL	Open	5,199.96	0.00
00021328	04/18/12	00120	SOUTH JERSEY GAS COMPANY	NATURAL GAS SERVICE	Open	1,511.95	0.00
11-00116	08/08/11	18923	BECKETT ENTERPRISES	STRUCTURAL/PAINTING-WATR TOWER	Open	36,015.00	0.00
11-00132	10/19/11	18815	RICHARD CARTER	SUBCONTRACT W/ LOTHAR HAPKE	Open	1,950.00	0.00
11-00138	11/30/11	18123	WITMER PUBLIC SAFETY GROUP	SUSPENDERS/GLOVES	Open	464.00	0.00
12-00002	01/17/12	18485	OTIS ELEVATOR	ELEVATOR MAINTENANCE JAN-DEC	Open	180.00	0.00
12-00003	01/17/12	18910	WELLS FARGO FINANCIAL LEASING	COPIER LEASE - BUILDING DEPT	Open	161.17	0.00
12-00004	01/17/12	18373	COMCAST CABLE	INTERNET/TV - PUBLIC WORKS	Open	92.77	0.00
12-00005	01/17/12	18814	PACIFICO AGNELLINI	PROFESSIONAL SERVICES - LEGAL	Open	2,083.33	0.00
12-00006	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - POLICE DPET	Open	110.00	0.00
12-00007	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - CLERK'S OFFICE	Open	142.84	0.00
12-00009	01/17/12	10791	ANIMAL CONTROL OF SOUTH JERSEY	ANIMAL CONTROL SERVICES	Open	450.00	0.00
12-00010	01/17/12	18373	COMCAST CABLE	INTERNET SERVICES - FIRE DEPT	Open	67.08	0.00
12-00011	01/17/12	18373	COMCAST CABLE	INTERNET SERVICE - POLICE DEPT	Open	116.90	0.00
12-00012	01/17/12	10576	VERIZON WIRELESS	MOBILE DATA TERMINALS - PD	Open	192.12	0.00
12-00013	01/17/12	10576	VERIZON WIRELESS	MOBILE PHONE - UTILITY DEPT	Open	56.61	0.00
12-00014	01/17/12	18869	HORIZON EYE CARE	VISION CARE FOR BORO EMPLOYEES	Open	249.75	0.00
12-00015	01/18/12	10576	VERIZON WIRELESS	MOBILE PHONE CHARGES - PD	Open	40.03	0.00
12-00016	01/18/12	10576	VERIZON WIRELESS	WIRELESS AIRCARD - OEM	Open	40.01	0.00
12-00017	01/18/12	10576	VERIZON WIRELESS	WIRELESS AIRCARDS - TAX ASSESS	Open	40.01	0.00
12-00018	01/18/12	00143	VITAL SERVICES GROUP	TAX ASSESSMENT SOFTWARE	Open	250.00	0.00
12-00024	02/14/12	18335	ACTION JANITORIAL, INC	JANITORIAL SERVICES JAN-JUNE	Open	1,239.00	0.00
12-00033	03/05/12	18801	ORIENTAL TRADING	EASTER EGG HUNT SUPPLIES	Open	8.50	0.00
12-00034	03/08/12	18811	LIBERTY PARKS & PLAYGROUND	SWING CHAINS FOR PLAYGROUND	Open	529.77	0.00
12-00041	04/11/12	18815	RICHARD CARTER	ENGINEERING SERVICES - APRIL	Open	6,000.00	0.00
12-00043	04/16/12	18907	CIT GROUP	BEACH PATROL BOARD SHORT WMS	Open	602.92	0.00

April 18, 2012
12:03 PM

Borough of Longport
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
2-00044	04/16/12	18907 CIT GROUP	BEACH PATROL BOARD SHORTS-MENS	Open	2,001.70	0.00		
Total Purchase Orders:		106	Total P.O. Line Items:	137	Total List Amount:	176,670.93	Total Void Amount:	0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND	1-01	464.00	0.00	464.00	0.00
CURRENT FUND	2-01	135,992.31	0.00	135,992.31	0.00
Utility Department	2-09	1,549.62	0.00	1,549.62	0.00
Year Total:		137,541.93	0.00	137,541.93	0.00
WATER AND SEWER CAPITAL	C-08	37,965.00	0.00	37,965.00	0.00
GRANT FUND	G-02	700.00	0.00	700.00	0.00
Total of All Funds:		176,670.93	0.00	176,670.93	0.00

Additional Wire Transfers/ Manual Checks:

CURRENT FUND:

State Health Benefit Payment	\$40,760.16
Annual Appropriation Bill PERS	\$124,852.00
Annual Appropriation Bill PRFS	\$311,606.00

UTILITY FUND:

UNEMPLOYMENT FUND:

RECREATION FUND:

ANIMAL CONTROL FUND:

TOTAL FOR ALL FUNDS.....\$653,889.09

BOROUGH OF LONGPORT
COMMISSION MEETING MINUTES
4.18.2012

WORKSHOP SESSION (1:30 PM)

Sunshine notice was read.

Roll call taken- in attendance: Mayor Russo, Commissioner Leeds, Commissioner Lawler, Solicitor Agnellini, Engineer Carter, CFO Kelly, Deputy Clerk Strawder. Absent: Municipal Clerk Hiltner

Commissioner Leeds stated that construction continues in the Borough with five (5) new homes being started so far in 2012. This Saturday is Ocean Clean Day from 9am to noon.

Commissioner Lawler wanted to report on beach badge sales but is waiting on a report from CFO Kelly.

Mayor Russo reported that the town clock dedication went well and has received numerous compliments on the clock and one negative on the color. The Mayor stated that the SLEO Class I program will continue this summer as it saves on overtime. Commissioner Leeds stated that all YIELD pedestrian signs have been replaced with STOP for pedestrians.

The Mayor asked if Clerk Hiltner's term expires May 31st and Solicitor Agnellini confirmed that it does expire May 31st.

The Mayor stated that he believes that the "Dogs on the Beach" ordinance should be more precise with dates other than before and after lifeguard season.

Mayor Russo stated a letter of appreciation was received from Fr. Ferrara for services rendered to him when he suffered a heart attack.

REVISION OF MAY COMMISSION MEETING SCHEDULE- Deputy Clerk Strawder asked the Governing Body if the May Commission meeting schedule should be revised due to the municipal election on May 8th. The Governing Body decided to eliminate the meeting on May 9th and reschedule for a swearing-in ceremony and brief meeting on May 15th. The regular schedule meeting on May 23rd will remain the same.

With no further business to discuss, Commissioner Lawler made motion to adjourn the workshop session and the motion was seconded by Commissioner Leeds. MOTION APPROVED.

REGULAR SESSION (5 PM)

Flag salute conducted, sunshine notice read, roll call same as in workshop session

Mayor Russo announced emergency exits and public speaking rule.

MINUTES OF THE APRIL 21ST, 2012 MEETING- Commissioner Lawler made motion to approve the minutes of April 21st meeting. Motion was seconded by Commissioner Leeds. Motion APPROVED.

ORDINANCE 2012-03 FIRST READING

AN ORDINANCE AMENDING ORDINANCE 2012-01 SALARY, WAGES AND COMPENSATION IN YEAR 2012

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF LONGPORT that:

Section 1: The within described salaries, wages and compensation paid to the following officials, officers and employees shall be computed from January 1, 2012 unless otherwise stated.

DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY

Police Chief	\$111,255.09
Boat House Maintenance day	\$142.48 per

Mayor Russo explained the need for the increase in the salary for the Police Chief and Boat House Maintenance stipend. **Mayor Russo made motion to approve the first reading of O2012-03 and seconded by Commissioner Lawler. MOTION APPROVED.**

ORDINANCE 2012-02 SECOND READING

ORDINANCE TO EXCEED MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq. provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next to succeeding years; and

WHEREAS, the Board of Commissioners of the Borough of Longport, Atlantic County find it advisable and necessary to increase its CY 2012 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, welfare and safety of the citizens; and

WHEREAS, the Borough Commissioners hereby determine that a 3.5% increase in the budget for said year, amounting to \$54,436.69 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Borough Commission hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED by the Board of Commissioners of the Borough of Longport, County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2011 budget year, the final appropriations of the Borough of Longport shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$190,528.42 and that the CY 2012 municipal budget for the Borough of Longport be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

With no public comments from the audience, Mayor Russo made motion to approve the second reading of O2012-02 and the motion was seconded by Commissioner Lawler. Roll call: RUSSO/YES, LEEDS/YES, LAWLER/YES. ORDINANCE ADOPTED.

2012 BUDGET HEARING

Municipal Auditor Mike Garcia gave a brief recap of the 2012 Budget stating that the municipality will be below both spending caps. Longport will be operating \$328, 979.00 below the 3.5% spending cap. In addition, Longport will also be operating \$255,827.00 below the 2% tax levy cap. There will be no increase in the Local Purpose Tax for 2012. It will remain the same as in 2011 in the amount of \$5, 758,740.17. There will be no tax increase on the municipal level.

With no questions from the audience- the budget hearing was closed.

RESOLUTIONS

R2012-27

A RESOLUTION AUTHORIZING APPLICATION FOR TONNAGE GRANT REPORTING YEAR 2011

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS the NJDEP is promulgating recycling regulations to implement the mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the Borough to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the consent of the Board of Commissioners of the Borough of Longport to the efforts undertaken by the Borough and the requirements contained in the Recycling Act and Regulations; and

WHEREAS such a resolution shall designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that the Borough hereby endorses this submission and designates FRANZ ADLER, Recycling Coordinator of the Borough of Longport to ensure that said application is properly filed.

Commissioner Leeds made motion to approve R2012-27 and seconded by Commissioner Lawler. APPROVED.

R2012-28

A RESOLUTION AUTHORIZING PAYMENT OF SCHOOL TAX LEVY TO LONGPORT BOARD OF EDUCATION

Whereas, the Board of Education requested payment of school moneys pursuant to N.J.S.A. 54:4-75; and

Whereas, the Borough of Longport is obligated to pay over to the Board of Education as "custodian of school moneys", the sum of money requested provided that the request is not for any more money at any one time than shall be required for the Board's expenditures for a period of eight (8) weeks in advance, except if the request is;

1. For school startup moneys requested within 40 days after the beginning of the school year, but no more than 20% of the appropriations; or
2. For sufficient moneys to meet all interest and debt redemption charges maturing for the first 40 days of the school year; and

Whereas, the Borough of Longport is obligated to pay over school moneys within 30 days of the said Board's request, provided the request does not exceed the amounts aforesaid.

Now Therefore Be It Further Resolved, in accordance with N.J.S.A. 54:4-75 of the New Jersey Statutes and Chapter 63 of P.L. 1991 which requires "any municipalities that levies school taxes on a school year basis, either pursuant to N.J.S.A. 18A:22-17 or N.J.S.A. 18A:22-34, et seq" the Board of Commissioners of the Borough of Longport shall pay over to the Longport Board of education the sum of \$186,791.40 in five equal installments for a total of \$933,957.00 due of the following dates:

**September 14, 2012; November 1, 2012; January 1, 2013 March 1, 2013;
May 1, 2013; and**

Be It Further Resolved, that the proper officials and employees are hereby authorized to draw, execute and deliver a check in said sums to the Board of Education.

Commissioner Lawler made motion to approve R2012-28 and seconded by Commissioner Leeds. APPROVED.

R2012-29

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR ELECTRIC GENERATION SUPPLY SERVICES

WHEREAS, the Borough of Longport is a member of the South Jersey Power Cooperative ("SJPC") and WHEREAS, the County of Camden, as lead agency, publicly advertised bids for the purpose of procuring electric energy services (Bid A-28)); and
WHEREAS, Camden County, on behalf of SJPC, received and opened publicly advertised bids on October 20, 2011 for Electric Generation Supply Service; and
WHEREAS, bids were received from vendors; and
WHEREAS, Hess Corporation and South Jersey Energy are the lowest responsible bidder for electric generation service and submitted the following rates:

Utility	Account Category (FP or CIEP)	Service Start	Service End	Contract Term	Low Bid Rate (Contracted Rate)	Winning Supplier
ACE	FP	Dec-11	Jun-13	18 months	\$0.08695	HESS
ACE	FP	Dec-11	Jun-13	18 months	\$0.06000	SJ Energy
ACE	CIEP	Jun-12	Jun-13	12 months	\$0.08075	SJ Energy

WHEREAS, there is a need to award a contract to Hess Corporation and South Jersey Energy for the needs of the Borough of Longport as described above commencing on the above-specified dates; and WHEREAS, funding for the respective contracts shall be encumbered at the rate of the above-stated per kilowatt-hour amounts to the limit of the budget appropriation for this purpose in accordance with N.J.A.C. 5:30-5.5(b)(2) and shall further be contingent upon the availability and appropriation of sufficient funds for this propose in the Borough's 2012 budget and the temporary and/or permanent 2013 budgets;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Longport, County of Atlantic and State of New Jersey that, contingent upon the funding as described herein, the Mayor and Borough Clerk are hereby authorized to execute all documents necessary to effect the agreement described herein with Hess Corporation, One Hess Plaza, Woodbridge, New Jersey 07092 and South Jersey Energy, One North White Horse Pike, Hammonton, NJ 08037 for Retail Electric Generation Service for the Borough of Longport.

Commissioner Lawler made motion to approve R2012-29 and seconded by Mayor Russo. APPROVED.

R2012-30

OPPOSING SENATE BILLS 1451 AND 1452 regarding Open Public Meeting Act and Open Public Records Act.

WHEREAS, legislation has been introduced to reform and modernize both the Open Public Meetings Act (S-1451) and the Open Public Records Act (S-1452); and

WHEREAS, the Governing Body of the Borough of Longport agrees with and supports the statement that "the right of the public to be present at all meetings of public bodies, and to witness in full detail all phases of the deliberation, policy formulation, and decision making of public bodies, is vital to the enhancement and proper functioning of the democratic process"; and

WHEREAS, the changes proposed in S-1451 will not only contribute to additional costs for local government but will actually make local government less effective to the overall public; and

WHEREAS, S-1451 includes a number of proposed requirements which involve costly unfunded mandates, impractical requirements, and impediments to the overall democratic process of local government including, but not limited to:

1. A new expanded definition of subcommittee that would result in including a single person assigned a research project; and
2. A new requirement that all subcommittee meetings include notice of their intended meeting dated as well as the preparation of minutes, which would necessitate additional administrative support for all meetings of subcommittees as well as increased legal advertising costs; and
3. A new requirement that agenda provide a description of all agenda items including the names of parties to contracts and the approximate dollar amounts of any contracts to be acted upon, which requirement would delay the award of contracts and potentially lead to the loss of time dependent grant monies; and
4. A new requirement that the governing body may discuss, but if not published as an agenda item, may not act upon an item brought up by a citizen at a public meeting portion thereby seriously changing the time honored tradition of holding a public meeting for the very purpose of soliciting and acting upon such public input; resulting in an impractical, ineffective, and unnecessary constriction in the operations of municipal government; and
5. A new requirement providing for the advance notification of estimated start times for both the public portion of a meeting and the portion of the meeting from which the public is to be excluded, which requirement is fully disruptive to the efficient operations of government; and
6. A new requirement that any recordings of meetings would become a permanent record of those meeting minutes, which is in conflict to the established Records Retention Schedule as promulgated by the N.J. Division of Archives and Record Management and an additional unanticipated cost to the local government to ensure that such recordings are made on an acceptable permanent medium; and
7. A new requirement that all electronic communications, such as e-mails and text messages, relating to public business among the effective majority of the members and occurred prior to a public meeting must become part of the meeting minutes and renders the recordings of same as a permanent municipal record is fully unworkable and unmanageable as the technology does not consistently exist to make 'hard copies' or digital copies of the text messages, the records custodian does not necessarily have access to such communications, and constitutes an unprecedented expansion of the public meeting concept; and
8. A new requirement that public bodies be permitted to exclude the public from discussion of personnel matters only with the written consent of the employee and potentially affected employees which would inhibit the public body's ability to take necessary action on personnel matters and could lead to costly and unnecessary litigation; and
9. A new requirement that comprehensive minutes must include each member's stated reasoning for their actions and/or vote, the identity of each member of the public who spoke, and a summary of what was said, which minutes shall be made available to the public as soon as possible but no later than 45 days after the meeting, resulting in increased municipal costs and loss of historical value solely to meet an arbitrary deadline; and

WHEREAS, the Governing Body of the Borough of Longport agrees that government records should be readily accessed and transparent but also that there should be an appropriate balance between the need for openness and transparency and a citizens' reasonable expectation of privacy; and

WHEREAS, the proposed requirements of S-1452 also includes costly unfunded and impractical mandates represented by the following:

1. The expansion of the definition of government record to include records that are required by law to be made, maintained, or kept on file by **any** public agency which will result in a records custodian to be in violation of OPRA for no-existent 'government records' created prior to the record custodian's term of employment by the public body; and
2. The creation of a definition for 'advisory, consultative, or deliberative' material which may be inconsistent with case law established legal definition leading to costly and unnecessary litigation; and
3. The expansion of the definition of 'government record' to now include electronic communications, such as e-mails and text messages relating to public business among an effective majority of the members that occurred prior to a meeting, which definition is unworkable and unmanageable as the technology does not always exist to making 'hard copies' or digital copies of text messages and the records custodian does not necessarily have access to the electronic communications due to restrictions established by certain cellular telephone companies, including the potential need for subpoenas; and
4. A new requirement that any video or audio recording of public meetings must be available in unedited form will be in direct violation of the Open Public Meetings Act requirement that provides for redacting of discussions in closed session until the matter can be legally released; and
5. A new requirement relating to the handling of redaction and special services fees which is overtly time consuming and costly, especially considering that the Government Records Council has already addressed these procedures in their 'Custodian's Toolkit'; and
6. A provision that permits the records custodian to advise a requestor that a government record is readily available on the public agency's website; however, the provision also requires that the records custodian directly provide the same records to the requestor if the requestor does not have access to a computer, leaving open the obvious question of defining 'access to a computer'; and
7. A new requirement that, when there is a special service charge, the requestor must be provided at no cost an index generally describing the responsive government records to be provided and, to the greatest extent possible, include the name of each record or a brief description of the record or a general category of the records, a detailed breakdown of how the special charges were assessed and, if the records are exempt or redacted, the records custodian must provide an additional description of those records resulting in increased administrative time and costs to the local government; and
8. A provision that prohibited the assessment of a service charge for requests for budgets, bills, vouchers, contracts, and public employee salaries and overtime unless the request is deemed voluminous, which is another undefined and subjective term leading to potential litigation and unnecessary legal costs.

WHEREAS, the provisions of S-1451 and S-1452 place additional and excessive financial, administrative, personnel obligations upon an already economically burdened local government that is currently struggling with layoffs, furloughs and reduced operating funds due to State mandated municipal budget restrictions and reduced property assessment and a generally reduced revenue stream; and

WHEREAS, the totality of these new and expanded requirements of S-1451 and S-1452 will result in a significant unfunded State Mandate with no known alternative to offset these increased operational and administrative costs to the local government; and

WHEREAS, while the Governing Body of the Borough of Longport strives for and agrees that open and transparent government is essential to the democratic process, the resulting new and expanded unfunded State mandated requirements will make local government more expensive and less efficient.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Longport, Atlantic County, New Jersey, for all of the reasons stated hereinbefore, hereby opposes S-1451 and S-1452, as currently drafted; strongly urging the State Senate and Assembly to oppose these bills as presented; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to Governor Chris Christie, Senate President Stephen Sweeney, Assembly Speaker Shelia Oliver, Senator Loretta Weinberg, Senator Barbara Buono, Senator Shirley Turner, Assemblyman Gordon Johnson, Assemblyman Upendra Chivukula, all of the Legislators of the 1st State Legislative District, the N.J. League of Municipalities, and the N.J. Municipal Clerks Association.

	Motion	Second	Yes	No	Abstain	Absent
Mayor Nicholas M. Russo	X		X			
Commissioner James P. Leeds, Sr			X			
Commissioner Daniel Lawler		X	X			

Mayor Russo made motion to approve R2012-30 and seconded by Commissioner Lawler. APPROVED.

R2012-31

A RESOLUTION AUTHORIZING PAYMENT OF ACCUMULATED SICK TIME AND TRANSFER OF FUNDS FROM ACCUMULATED SICK TIME ACCOUNT TO PAYROLL ACCOUNT

Whereas, a retirement will occur in the Borough of Longport on May 1, 2012; and

Whereas, a need has arisen to utilize the Accumulated Sick Time account in the amount of \$16,247.52 to pay accumulated sick time to an employee;

Whereas, the Borough is obligated to pay Winifred G. Adams \$16,247.52 per The Borough Employees Association Contract;

Now Therefore Be It Further Resolved, the Board of Commissioners authorizes the Chief Financial Officer to transfer an amount of \$16,247.52 to the payroll account to cover the accumulated absence expense and to pay \$16,247.52 to employee Winifred G. Adams.

A employee recently retired and is owed 90 days sick leave as per the contract.

Commissioner Lawler made motion to approve R2012-31 and seconded by Commissioner Leeds. APPROVED.

R2012-32

AMENDMENT OF LONGPORT PERSONNEL POLICY AND PROCEDURES MANUAL

WHEREAS, the Borough of Longport adopted a **Personnel Policies and Procedural Manual and Employee Handbook**, hereinafter referred to as **Manual and Handbook**, on October 6, 2004; and

WHEREAS, said **Manual and Handbook** was revised on May 2, 2010 which incorporated certain recommendations made by the Municipal Joint Insurance Fund; and

WHEREAS, the Joint Insurance Fund has recommended additional changes to be made which were reviewed by the Governing Body and the additional changes are as follows:

1. Americans with Disabilities Act Policy
2. Contagious or Life Threatening Illness Policy
3. General Anti-Harassment Policy
4. Email, Voicemail, Computer and Internet Usage Policy
5. Access to Personnel Records
6. Health Insurance Policy
7. Employee Health Insurance Opt Out Policy
8. Flexible Spending Account
9. Initial Employment Period Procedure

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Longport that said Manual and Handbook is hereby modified per the recommendations made by the Municipal Joint Insurance Fund; and

BE IT FURTHER RESOLVED that these modifications shall be effective immediately.

Commissioner Leeds made motion to approve R2012-32 and seconded by Commissioner Lawler. APPROVED.

R2012-33

RESOLUTION TO ADOPT 2012 BUDGET

(see insert)

The first paragraph of the resolution was read into record by Commissioner Lawler. Commissioner Lawler made motion to approve R2012-33 and seconded by Mayor Russo.

Roll call vote: Russo/YES, Lawler/ YES, Leeds/ YES BUDGET APPROVED.

R2012-34

RESOLUTION AWARDING CONTRACT FOR A MUNICIPAL TAX CONSULTANT

WHEREAS, the Borough of Longport is desirous of hiring a consultant to assist in the Tax Office; and

WHEREAS, the Borough of Longport has the need for a Municipal Tax Consultant; and

WHEREAS, the SOUTH JERSEY MUNICIPAL TAX CONSULTING, L.L.C. is available part-time to assist and train in Tax Office in the Borough of Longport.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Longport, in the County of Atlantic and the State of New Jersey, as follows:

1. The Mayor of the Borough of Longport is hereby directed to execute and deliver a contract for a term not to exceed one year.
2. Employment will be on a "as needed" basis with no set number of hours
3. Cost: \$55 per hour not to exceed \$2500
4. This resolution will be effective immediately

Commissioner Lawler made motion to approve R2012-34 and seconded by Mayor Russo. APPROVED.

BILL PAY LIST/ FINANCIAL REPORT SUMMARY

Financial Report read into record by Commissioner Lawler. Commissioner Lawler asked if anyone had any questions regarding the bill pay list.

Murray Bevitz, 15 S Colgate asked about the JIF assessment and Beckett Enterprises. CFO Kelly explained the JIF assessment and Engineer Carter gave an update on the water tower and Beckett Enterprises.

With no other questions from the audience, Commissioner Lawler made motion to approve the bill pay list and financial report summary. Commissioner Leeds seconded the motion. APPROVED.

COMMISSIONER REPORTS

Commissioner Leeds reported the same information as stated in the workshop session.

Commissioner Lawler stated beach badge sales are doing well. As of this time last year, we sold \$4,568. As of today, we sold \$24, 700 in beach tag sales.

Mayor Russo read a letter of commendation/appreciation from Fr. Ferrara for the police and medical response regarding the heart attack he recently suffered. Mayor Russo publicly thanked everyone for a job well done.

The Mayor also repeated topics he mentioned during the workshop session.

PUBLIC COMMENT

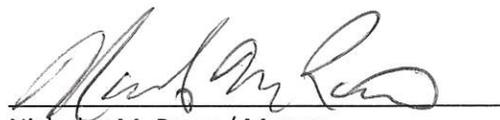
Ann Eldred, 17 N 33rd Ave, asked if the parking permits issued last year are good for this year. The Mayor will check into this.

With no further comments from the audience and no further business to discuss, Commissioner Lawler made motion to adjourn the meeting. Motion seconded by Commissioner Leeds. APPROVED.

Meeting adjourned at 3:30 pm.



Emilia R. Strawder, Deputy Municipal Clerk



Nicholas M. Russo/ Mayor



James P. Leeds, Sr./Commissioner



Daniel Lawler/ Commissioner



Holy Trinity Parish: A Roman Catholic Community

Epiphany Campus, Blessed Sacrament Campus, St. James Campus
Longport Margate Ventnor

Feast Day Celebration: Most Holy Trinity Weekend

Est: May 26, 2010

11 North Kenyon Avenue
Margate, NJ 08402

Phone: 609-822-7105
Fax: 609-822-3817

Web-Page: holytrinitydownbeach.org
E-Mail: holytrinityrectory@gmail.com

TO: Mayor Russo and Longport
FROM: Fr. Joe Ferrara, Pastor
RE: Recent Medical Crisis

Date: April 16, 2012

Below is a letter I sent to the AC Press and wanted to share with all of you. A million thanks! Fr. Joe

ETERNALLY GRATEFUL: "No one has greater love than this; to lay down one's life for one's friends". (Jn 16:13) Who are my friends? Who is my sister or brother? If I cannot say *Everyone*, then I am a clanging gong, an empty symbol. As the old hymn goes, "we need one another, so I will defend each one as my brother (sister), each one as my friend." It does take a village, and a great community to accomplish the protection and welfare of all its members.

My recent experience of needing someone became a matter of life and death; mine! At 3:00 AM, on Wednesday, April 11, I was awake with slight discomfort that turned into a full heart attack. By the time I was able to get dressed, call 911, and unlock my back door, the Longport Police were already there. The Atlantic Care ambulance crew and the Mayor (who was the ambulance driver and moral support for my Mom), performed as absolute professionals by keeping me alive as they rushed me to Mainland Hospital. The experience and gifts they possess saved my life. The doctors and nurses in the ICU told me time and time again, that the EMT's did everything right; I had a full blockage and no oxygen was getting to my heart, it was literally stopping! I was in so much pain I could not even look up at their faces; I only heard their reassuring words.

Each day these great men and women do great things; they lay down their lives to help, protect, and save others. How do we thank such bravery and expertise? I don't believe we can just say it is their job; that's simply not good enough. Well, we had better decide now, because they deserve our total support; from a kind word, to a thank you letter and to a financial boost. They need the proper facilities, proper equipment, and proper education that no town or community can be without. We cannot be indifferent about these men and women and what they need to "do their job" because one day they may save YOUR life. From Longport to Margate to Ventnor, our Downbeach Community, we need to honor these Emergency Personnel, Fire and Police Departments for "our own welfare and safety." As the Pastor of Holy Trinity Parish, I have witnessed these heroic acts from the safety of distance, marveling at their professionalism and efficiency. My own harrowing personal experience has caused my admiration to become deep, deep gratitude.

I want to personally and publically thank Mayor Nick Russo, Sal Provenzano, Howard Axel and John Siganos, Captain Pacentrilli and his police men and women (wish I could list them all), Chris Martine and Sarah Cohen from Atlantic Care Emergency Medical Services who took competent care of screaming patient and never lost their perspective or cool but were totally reassuring and comforting. special thank you goes to the Longport 911 dispatcher who stayed on the phone with me until the police and EMTs arrived; his voice and calmness got me to the back door to unlock it and I don't even know his name, but I will never forget his voice (now I know his name is Louis Silva).

The magnificent medical treatment I received at Mainland will have to be another letter so stay tuned!

SECTION 2 - UPON ADOPTION FOR YEAR 2012
 (Only to be Included in the Budget as Finally Adopted)

RESOLUTION 2012-33

Be it Resolved by the LONGPORT BOARD OF COMMISSIONERS of the ATLANTIC BOROUGH that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 5,758,740.17 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

RECORDED VOTE
 (Insert last name)

Ayes
Nays
Abstained
Absent

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	473,860.00
Miscellaneous Revenues Anticipated	13-099	\$	884,729.94
Receipts from Delinquent Taxes	15-499	\$	190,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	5,758,740.17
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			\$
4. To Be Added to the Certificate for the Amount to be Raised by Taxation for Schools in Type II School Districts Only:			
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191		
Total Revenues	13-299	\$	7,307,330.11

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:			
<u>Within "CAPS"</u>			
(a & b) Operations Including Contingent		XXXXX	XXXXXXXXXXXXXXXXXX
(e) Deferred Charges and Statutory Expenditures - Municipal		XXXXXX	XXXXXXXXXXXXXXXXXXXX
(g) Cash Deficit		34-201	\$ 5,544,060.00
		34-209	\$ -
		46-885	\$ -
<u>Excluded from "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305	\$ 3,808.94
(c) Capital Improvements		44-999	\$ 25,000.00
(d) Municipal Debt Service		45-999	\$ 1,418,275.00
(e) Deferred Charges - Municipal		46-999	\$ 19,700.00
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)		29-405	\$ -
(g) Cash Deficit		46-885	\$ -
(k) For Local District School Purposes		29-410	\$ -
(m) Reserve for Uncollected Taxes		50-889	\$ 296,486.17
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S. 40A:4-13)		07-195	
Total Appropriations		34-469	\$ 7,307,330.11

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ 18th day of April, 2012. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2012 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ 18th day of _____ April, 2012, _____, Clerk

Signature

Sheet 42

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Jenna Kelly, Chief Financial Officer of the Borough of Longport, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: SJ MUNICIPAL TAX CONSULTING

FOR: TAX CONSULTANT

IN THE AMOUNT OF: TWO THOUSAND FIVE HUNDRED DOLLARS

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$ 2,500.00

ACCOUNT(S): 2-01-20-145-042

TOTAL AMOUNT OF CONTACT: \$ 2,500.00

Amount Certified by this Certification: \$ 2,500.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

X PERMANENT BUDGET CERTIFICATION @ 100%

_____ CONTINGENCY CERTIFICATION: upon approval of 2012 budget

YRS: _____ AMT: \$ _____

Date: April 18, 2012

Chief Financial Officer:

Jenna Kelly

Resolution # 2012-34

