

LONGPORT BOARD OF EDUCATION

Regular Meeting

April 26, 2018

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On January 15, 2018 written notice of this regular meeting was posted in Longport Borough Hall. On that same date written notice was sent to The Press and the Current.

The meeting of the Longport Board of Education was called to order by Mr. Tripician, Board President, in the Longport Borough Municipal Building, Longport, New Jersey, Thursday April 26, 2018 5:15 PM.

MEMBERS PRESENT: Mr. Tripician, Mr. Schiavo, Mrs. Affanato

MEMBERS ABSENT: None

OTHERS PRESENT: T. Weeks, School Business Administrator

Mr. Tripician led all present in a flag salute.

Public Comment - None

PUBLIC HEARING - 2018-2019 SCHOOL DISTRICT BUDGET - Motion to open the public hearing made by Mrs. Affanato, seconded by Mr. Schiavo.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Mrs. Weeks commented that the budget is in excess of 2% due to enrollment adjustments and that we anticipate the need to use the available balance of the adjustment for the next budget cycle. No changes are made to the budget as advertised.

Motion to close the public hearing made by Mrs. Affanato, seconded by Mr. Schiavo.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Minutes of the Regular Meeting - March 22, 2018- Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to approve the minutes of the Regular meeting held March 22, 2018.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Board Secretary's Monthly Certification - Motion made by Mr. Schiavo, seconded by Mrs. Affanato, Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, that no major budgetary line item account the Board Secretary Monthly Certification that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no

budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Board of Education Monthly Certification- Motion made by Mr. Schiavo, seconded by Mrs. Affanato, the Board of Education Monthly Certification, that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Treasurer’s Report and Board Secretary’s Report- MARCH - Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to acknowledge receipt of the Treasurer’s Report, Statement of Cash Receipts and Disbursements and the Board Secretary’s report, which are in agreement.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Bills, Payrolls, Transfers- Motion by Mrs. Affanato, seconded by Mr. Schiavo, to approve the Bills lists, Payrolls and Transfers:

March Bills & Payroll \$123,581.37

Motion approve by roll call vote with all members voting yes.

Motion approved.

ACTION ITEMS

2018-2019 School District Budget Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to adopt the 2018-2019 School District budget resolution. The total general fund budget is \$1,298,654. The requested tax levy is \$1,196,879. No changes were made from the advertised budget.

RESOLUTION

BE IT RESOLVED to adopt the school district budget for the FY 2018-19 School Year:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$1,298,654	\$1,196,879

Regular General Fund Tax Levy-Base Budget

RESOLVED, That there should be raised by local tax levy for General Funds \$1,196,879 for the ensuing FY 2018-2019 School Year.

Motion approve by roll call vote with all members voting yes.

Motion approved

PROFESSIONAL SERVICES CONTRACT - AUDITOR - Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to approve a contract with Ford Scott and Associates for the 2017-2018 school year with a fee not to exceed \$6,000. Also to accept their peer review audit performed by Davie Kaplan dated November 30, 2016.

Motion approve by roll call vote with all members voting yes.

Motion approved.

EXTRAORDINARY UNSPECIFIED SERVICES - BROKER OF RECORD - GENERAL INSURANCE - RISK MANAGEMENT CONSULTANT - Motion made by Mr. Schiavo, seconded by Mrs. Affanato, to adopt the resolution appointing Glenn Insurance as Risk Management Consultant for the Joint Insurance Fund and approve them as Broker of Record as an Extraordinary and Unspecified service.

RESOLUTION

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1), N.J.S.A. 18A:18A-5a and NJAC 5:34-1.2) requires that the resolution authorizing the award of contracts for “Extraordinary Unspecified Service” without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Longport as follows:

1. The President and Secretary are hereby authorized and directed to execute an agreement with Glenn Insurance Agency, for Insurance Agent services to begin July 1, 2018 and to end June 30, 2019.
2. This contract is awarded as an “Extraordinary and Unspecified Service” under the provisions of the Local Public Contracts Law because services performed pursuant to N.J.S.A. 18A:18A-5a and NJAC 5:34-1.2 are exempt from competitive bid requirements.
3. The Secretary has reviewed the rules of the Division of Local Governmental Services pursuant to N.J.A.C. 5:34-2.1 et. seq and certifies that the proposed contract may be considered an extraordinary and unspecified service in accordance with the requirements thereof.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Communications- All included in packet

Public Comment - None

Board Comment - Mr. Tripician advise of the 8th grade graduation date and updated the board members on the last Ocean Board meeting.

Old Business - None

New Business - Mrs. Weeks advised of the receipt of the Ocean City Board of Education 2018-2019 tuition contract.

2018-2019 TUITION CONTRACT WITH OCEAN CITY BOARD OF EDUCATION - Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to approve the 2018 - 2019 tuition contract with Ocean City Board of Education for a total of \$343,832

19 students at \$15,809	\$300,371
2016-2017 tuition adjustment	\$43,461

Motion approve by roll call vote with all members voting yes.

Motion approved.

Motion to Adjourn - Motion by Mr. Schiavo, seconded by Mrs. Affanato to adjourn, 5:33 pm

Motion approve by roll call vote with all members voting yes.

Motion approved.

Respectfully Submitted,

Teri J. Weeks, School Business Administrator
Board Secretary