



Borough of Longport

Building and Zoning Department

2305 Atlantic Avenue · Longport, New Jersey 08403-1103
Office: 609.823.2731 ext. 107, 109, 120 · Fax: 609.823.9480
Email: building@longport-nj.us · www.longportnj.gov

Application for Land Use Compliance (Sale) Certificate or Rental Approval

Inspection for compliance needed for: Property Sale Property Rental

Date: _____ Fee Paid - \$75.00: _____ Check#: _____

Date of Settlement: _____ Date Tenant Moves In: _____

Property Address: _____ Block _____ Lot _____

Owner's Name: _____

Phone: _____ Fax: _____

Address: _____ City: _____ State: _____ Zip: _____

Local Agent: _____

Phone: _____ Fax: _____ Email: _____

Tenant's Name: _____ Phone: _____ Fax: _____

Buyer's Name: _____ Phone: _____ Fax: _____

Address: _____ City: _____ State: _____ Zip: _____

Property Access for Inspection: call _____ lock box _____ key provided

I understand that each apartment and/or dwelling unit for which a permit is issued under the Ordinance shall comply with all federal, state, and local requirements pertaining to housing codes and further that said dwelling or apartment shall be kept in a safe, sanitary condition and shall have proper and adequate light and ventilation, and shall be subject to all parts of Ordinances of the Borough of Longport. (Chapter 108, 110, & 136).

I hereby certify that the foregoing declarations are true to the best of my knowledge and belief and fully understand that such declarations will be considered as if made under oath, and as to a false declaration, shall be subject to the penalties as provided by the law of perjury.

A Certificate of Occupancy and/or Land Use Compliance Certificate will be issued following an inspection by the building department.

Signature of Owner or Responsible Person In Charge: _____ Date: _____

Land Use Compliance – Sale – Required Items:

Site Survey Flood Elevation Certificate Open Permits Reviewed

Rental Requirements:

Copy of Lease



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Land Use Compliance (Sale) Certificate or Rental Approval Inspection Violations

Post Inspection Violations:

Upon inspection, violations of the BOCA PROPERTY MAINTENANCE CODE of 2003 were evident. The following orders are hereby issued for correction:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Approved: _____ **By:** _____ **Date:** _____

Date Received

Date Inspected

Corrections Needed

Re-Inspection

CO Issued



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Application for Land Use Compliance (Sale) Certificate or Rental Approval **Guidelines for Smoke Detector, Carbon Monoxide Alarm,** **and Fire Extinguisher Placement**

SMOKE DETECTORS

All smoke alarms shall be installed as follows:

1. On each level of the premises.
2. In every bedroom.
3. Outside of each separate sleeping area with a maximum distance of 10 feet from doorways.

*****NEW REQUIREMENTS:** As of January 1, 2019, a 10-year sealed battery-powered single station smoke alarm shall be installed and listed in accordance with ANSI/UL 217 and the New Jersey Uniform Fire Code. Exception: All existing A/C-powered smoke alarms shall be accepted as meeting the requirements – DO NOT REMOVE.

CARBON MONOXIDE ALARMS

Carbon monoxide alarms shall be installed as follows:

1. One each level of the premises.
2. In the immediate vicinity/outside of hallways of all sleeping areas.
3. Carbon monoxide alarms may be battery-operated, hard-wired or of the plug-in type and shall be listed and labeled.

GFCI OUTLETS

Please be advised, Ground Fault Circuit Interrupters Outlets shall be installed as follows:

1. All kitchen and bathroom counters.
2. All outlets within six (6) feet of a utility sink and/or a wet bar.
3. All garage and exterior outlets.

FIRE EXTINGUISHER

A portable fire extinguisher shall be installed in accordance with the following:

1. Within **10 feet** of the kitchen area and located in a path of egress.
2. Readily accessible, not obstructed from view and **mounted** using the manufacturer's hanging bracket so the operating instructions are clearly visible.
3. Approved listed and labeled type with a minimum **rating of 2A-10B:C and no more than 10 pounds**.
4. The owner's manual or written operation instructions shall be provided during the inspection and left for the new occupant.
5. The top of the extinguisher shall **not be more than five (5) feet above the floor**.

For State codes and regulations, please visit the NJ Department of Community Affairs website at www.nj.gov/dca/divisions/dfs/codes/.